



**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF  
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT  
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074  
JANUARY 12TH, 2021**

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**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Commissioner Seligmann called the meeting to order at 7:00pm and declared why a virtual meeting was in order.

**COMMISSIONERS PRESENT:**

Michael Reiss – President (Remote)  
Ilene Seligmann – Vice President  
Wally Kleinfeldt - Treasurer  
Paul Nagel – Secretary (Remote)

Victoria West – Commissioner  
Joe Mazzocchi – Commissioner  
Patrick McDonough – Commissioner (Remote)

**COMMISSIONERS ABSENT:** None

**STAFF PRESENT:**

Diane Hilgers – Director of Parks  
Kelly Sisco – Supt. of Recreation (Remote)  
Chris Paisley – Supt. of Parks (Remote)

Nick Cinquegrani – Sports Center GM (Remote)  
Ashley Medley – Twin Lakes Facility Manager (Remote)  
Moira Palmer – Accounting Manager

**APPROVAL OF REGULAR AGENDA** – Commissioner Kleinfeldt moved, seconded by Commissioner West to approve the regular Agenda of January 12, 2021. The motion carried unanimously on a roll call vote as follows:

AYES: Commissioners Kleinfeldt, Nagel, McDonough, West, Mazzocchi, Reiss and Seligmann.

NAYS: None

ABSENT: None

**GUESTS:** Pat McGovern – Resident and Kevin O’Kelly – Bond Consultant from Raymond James (Both Remote)

**APPROVAL OF CONSENT AGENDA** – Commissioner Kleinfeldt motioned, seconded by Commissioner Mazzocchi to approve the Consent Agenda, Approval of Minutes of the Regular Meeting of December 10th, 2020, Treasurer’s Report and Warrant #9 & Prepay #9. The motion carried on a roll call vote as follows:

AYES: Commissioners Kleinfeldt, Nagel, McDonough, West, Mazzocchi, Reiss and Seligmann.

NAYS: None

ABSENT: None

**ATTORNEY’S REPORT:** None.

**DEPARTMENT REPORTS:**

**Director** - **Diane Hilgers** – reminded the board there will be a Budget Workshop before the March meeting at 6:30pm. Staff are working on their budgets and she has asked them to be conservative but, have a game plan for the year ahead. We continue to follow the CDC COVID guidelines and hope this summer will be better than the previous year. Our health insurance has changed from United to Blue Cross Blue Shield. United had an increase of 11% and by switching to BCBS means that the cost for employees remained the same. An update to our Personal Policy will be discussed under New Business.

**Superintendent of Parks - Chris Paisley** – noted they had a couple of snow events to plow but nothing major so far. Staff are continuing to overhaul the grounds equipment and depending on the weather will proceed with dormant pruning and tree removal. He has begun work on one of the capital projects for next year – the resurfacing of the North parking lot at Twin Lakes. They will partner with the City of Rolling Meadows again and have the engineer work on the design. Once everything is signed off and approved the project will go out to bid. As soon as he has any more info available, he will update the board.

**Superintendent of Recreation – Kelly Sisco** – said most of the Holiday events they offered went well, with great turnouts. The Sweetheart Ball will look different this year due to the restrictions and will offer take home bags as well as time slots to come in and take pictures. They will also be offering Valentine Grams as a new program. Fitness started last week and most of the classes will move back on site but will still be offering some hybrid classes. Schools Day Out will be offered next week and Triathlon registration is now open. She remains hopeful that we can run the Tri event in some capacity by the summer. Virtual Preschool continues to do well and will reevaluate offering the classes on site again. Staff have been working on a virtual video to promote our preschool, this will be posted on our website instead of the annual library event. The spring/summer brochure will only be available online and will be available February 1<sup>st</sup>.

**Twin Lakes Facility Manager - Ashley Medley** – advised they will be hosting the 2<sup>nd</sup> Annual Winterfest event and are working on offering outdoor attractions to keep it COVID friendly. The Chris Kringle Caravan event went well, servicing over 63 cars. She will be working on staff rehire letters and will be posting new hire positions for the upcoming summer. Rentals are coming in for the summer and noted the golf instructors have been utilizing the indoor golf room at the Sports Center over the winter.

**Hockey Manager – Nick Cinquegrani** – noted leagues are still on hold. They would be gearing up to host tournaments but have cancelled them through February. They are hoping for good news regarding CDC guidelines but said the rink is doing good with individual training sessions and private rentals. By April he is hoping to get the leagues back up and running and noted the bar remains closed as it is not feasible to open until the rink is completely up and running. He said there is lots of interest from lacrosse and youth hockey organizations for rink rental. He advised is doing his best with the COVID guidelines in place.

**REPORTS FROM STANDING COMMITTEES:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- A. **Board Meeting Dates for 2021** - Commissioner Kleinfeldt made the motion seconded by Commissioner West to approve the Board Meeting dates for 2021. The motion carried on an all-in favor vote.  
AYES: Commissioners Kleinfeldt, Nagel, McDonough, West, Mazzocchi, Reiss and Seligmann.  
NAYS: None  
ABSENT: None
- B. **Policy Manual** – Commissioner Kleinfeldt made the motion seconded by Commissioner West to approve the Policy Manual, with a minor correction on page 30 as noted by Commissioner Reiss. The motion carried on an all-in favor vote.  
AYES: Commissioners Kleinfeldt, Nagel, McDonough, West, Mazzocchi, Reiss and Seligmann.  
NAYS: None  
ABSENT: None

**COMMISSIONER COMMENTS:** Commissioner Nagel ask if we were anticipating a good turnout for this year’s Winterfest event. Ashley Medley responded that this year, it will look slightly different as they have split it into two time slots and the event will only be held outdoors. So far, they are halfway full but anticipating a good turnout if the weather is good.

**EXECUTIVE SESSION:** Commissioner Kleinfeldt made the motion seconded by Commissioner Mazzocchi to enter Executive Session at 7:17pm. Commissioner Reiss made the motion seconded by Commissioner Mazzocchi to reconvene the regular meeting at 8:40pm with the direction to have Director Hilgers report back to our Attorney to work on the changes to the term sheet they proposed.

There being no further business, Commissioner Kleinfeldt moved, seconded by Commissioner Mazzocchi to adjourn the regular meeting at 8:42pm. The motion carried unanimously on a voice vote.

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PAUL NAGEL, SECRETARY

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MICHAEL REISS, PRESIDENT