



**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074
APRIL 13th, 2021**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Commissioner Reiss called the meeting to order at 7:00pm and declared why a virtual meeting was in order.

COMMISSIONERS PRESENT:

Michael Reiss – President

Ilene Seligmann – Vice President

Wally Kleinfeldt - Treasurer

Paul Nagel – Secretary

Victoria West – Commissioner

Patrick McDonough – Commissioner (Remote at 7:05)

COMMISSIONERS ABSENT: Joe Mazzocchi – Commissioner

STAFF PRESENT:

Diane Hilgers – Director of Parks

Kelly Sisco – Supt. of Recreation (Remote)

Ashley Medley – Twin Lakes Facility Manager (Remote)

Nick Cinquegrani – Sports Center GM (Remote)

Moira Palmer – Accounting Manager

PUBLIC HEARING – BUDGET AND APPROPRIATION ORDINANCE # 21-01

Commissioner Reiss made the motion to open the Budget and Appropriation Public Hearing and after Commissioner Reiss read out loud the ordinance and noted there were no comments, Commissioner Reiss made to motion to close the Public Hearing.

APPROVAL OF REGULAR AGENDA – Commissioner Kleinfeldt moved, seconded by Commissioner Nagel to approve the regular Agenda of April 13th, 2021, with the amendment to add Real Estate discussion to the Executive Session. The motion carried unanimously on a roll call vote as follows:

AYES: Commissioners Kleinfeldt, Nagel, McDonough, West, Seligmann and Reiss.

NAYS: None

ABSENT: Commissioner Mazzocchi

GUESTS: Pat McGovern – Resident (Remote)

Kristin Hartwig – New Recreation Supervisor (Remote) – Kristin introduced herself to the commissioners and gave a brief overview of her education and background. She was welcomed to the District.

APPROVAL OF CONSENT AGENDA – Commissioner Kleinfeldt motioned, seconded by Commissioner West to approve the Consent Agenda, Approval of Minutes of the Regular and Executive Meetings of March 9th, Treasurer’s Report and Warrant #12 & Prepay #12. Director Hilgers highlighted the comparison of the treasurer’s report from one year ago. There was less than \$3000.00 difference than the year before the pandemic and shows staff due diligence with expenses. The motion carried on a roll call vote as follows:

AYES: Commissioners Kleinfeldt, Nagel, McDonough, West, Seligmann and Reiss.

NAYS: None

ABSENT: Commissioner Mazzocchi

ATTORNEY’S REPORT: None.

DEPARTMENT REPORTS:

Director - Diane Hilgers – reminded commissioners she is still outstanding a few Statement of Economic Interests. We recently transitioned our payroll provider from ADP to Paychex. Moira Palmer said they were looking for personalized support and now have a representative. It appears companies are going towards online problem solving, and will work with this, but overall staff are happy with the transition especially having a mobile option to work from. Diane also included a technology report from our IT support Todd Thornson, for the boards review. She congratulated Ilene Seligmann and Pat McGovern on their commissioner appointments. She advised she will be meeting with the village of Palatine to discuss the dead-end street on Williams and Olive and will bring feedback to the next meeting. Chris Paisley was not able to attend tonight and highlighted the agreement with the Village of Rolling Meadows to replace the asphalt on the north end of Twin Lakes. The estimate for this project is \$146,000.00 but we have budgeted \$150,000.00. We are also looking to add a pathway from the parking lot to Pavilion 2 and possibly relocate the basketball court to another location. The bids for this project will be presented at the next board meeting for approval.

Superintendent of Recreation – Kelly Sisco – noted they had successful Easter events and are preparing for upcoming events in May namely the Spring Trunk Sale and the Color Run. This will be the first time hosting the Color Run as it was postponed last year. Fitness programs continue to do well with only a few hybrid classes still offered. Summer Day Camp registration went smoothly, we have a few sessions already filled but will continue to take registrations till camp begins. We have upcoming preschool enrichment and invited commissioners to attend the Preschool Arbor Day celebration on April 30th. The Triathlon only has 144 registrations and will continue to evaluate and monitor CDC restrictions. The other park districts hosting the Tri-Series will be making their decisions soon if they will be hosting their events. She will be meeting with Diane later in the week to discuss our options and are also waiting for approval from the Village of Palatine. Staff have begun work on the Fall/Winter Brochure. She welcomed Kristin as the new supervisor and said she had jumped right in with camp preparations and is doing a great job.

Twin Lakes Facility Manager - Ashley Medley – advised rental calls are busy with most of the interest being for the outside pavilions and tent. The golf course opened on St Paddy’s day weekend and RoccoVino’s concessions will be open from 10am-6pm dependent on weather and sales. This upcoming week she will be training the seasonal new hires. Commissioners should have received their 6 golf passes and will also receive one free golf round per week but encouraged everyone to still schedule a tee time. Commissioner Nagel asked if they had resolved the ball retrieval issue. Ashley responded by saying Chris Paisley has taken over the lead on this and will be hiring additional staff to help work on ball retrieval this summer. They have also installed a new netting fence to help stop any short balls entering the mud. This is an ongoing issue and Chris will be bringing it to the attention of MWRD at the spring inspection.

Hockey Manager – Nick Cinquegrani – said all the Wed, Tues and Friday leagues are all up and running, while the Mon, Tues and Saturday leagues will begin in two/three-weeks’ time. Elite soccer has returned to playing outside, and Dan Constanza’s youth teams will run till August. The other regular rentals will be returning in the fall. We hosted our first MIHA tournament of the year with most of the teams being our own. The bar is open and has seen solid support most evenings.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Approval of the Budget & Appropriation Ordinance #21-01** – Commissioner Reiss read aloud Ordinance #21-01 and Commissioner Kleinfeldt made the motion seconded by Commissioner McDonough to approve Budget & Appropriation Ordinance #21-01. The motion carried on a roll call vote as follows:
AYES: Commissioners, Nagel, McDonough, West, Seligmann and Reiss.
NAYS: None
ABSENT: Commissioners Kleinfeldt (left the room briefly) and Mazzocchi

COMMISSIONER COMMENTS: Commissioner West said her family really enjoyed the easter events.

EXECUTIVE SESSION: Commissioner Nagel made the motion seconded by Commissioner West to enter Executive Session at 7:36pm to discuss Personnel and Real Estate Items. Commissioner Reiss reconvened the regular meeting at 8:00pm and informed Director Hilgers he would write up and share with her some of the items discussed for her review summary.

There being no further business, Commissioner Kleinfeldt moved, seconded by Commissioner West to adjourn the regular meeting at 8:02pm. The motion carried unanimously on a voice vote.

PAUL NAGEL, SECRETARY

MICHAEL REISS, PRESIDENT