



**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074
May 11th, 2021**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Commissioner Reiss called the meeting to order at 7:00pm and declared why a virtual meeting was in order.

COMMISSIONERS PRESENT:

Michael Reiss – President

Ilene Seligmann – Vice President

Wally Kleinfeldt - Treasurer

Paul Nagel – Secretary

Victoria West – Commissioner

Patrick McDonough – Commissioner (Remote)

COMMISSIONERS ABSENT: Joe Mazzocchi – Commissioner

STAFF PRESENT:

Diane Hilgers – Director of Parks

Kelly Sisco – Supt. of Recreation (Remote)

Nick Cinquegrani – Sports Center GM (Remote)

Chris Paisley - Superintendent of Parks

APPROVAL OF REGULAR AGENDA – Commissioner Kleinfeldt moved, seconded by Commissioner West to approve the regular Agenda of May 11th, 2021, with the amendment to add Freedom of Information and Open Meeting Act officer nomination under New Business. The motion carried unanimously on a roll call vote as follows:

AYES: Commissioners Kleinfeldt, Nagel, McDonough, West, Seligmann and Reiss.

NAYS: None

ABSENT: Commissioner Mazzocchi

GUESTS: Pat McGovern – Newly elected Park District Commissioner and Resident.

APPROVAL OF CONSENT AGENDA – Commissioner Kleinfeldt motioned, seconded by Commissioner Seligmann to approve the Consent Agenda, Approval of Minutes of the Regular and Executive Meetings of April 13th2021, Treasurer’s Report and Warrant #1 & Prepay #1. The motion carried on a roll call vote as follows:

AYES: Commissioners Kleinfeldt, Nagel, McDonough, West, Seligmann and Reiss.

NAYS: None

ABSENT: Commissioner Mazzocchi

ATTORNEY’S REPORT: None.

DEPARTMENT REPORTS:

Director - Diane Hilgers – noted May 1st is the start of our new fiscal year and Moira Palmer will be finalizing the previous fiscal year and preparing for the audit in June. Staff are now working with the newly approved budget. She recently attended a meeting with IDOT, MWRD, PPD and the Village of Palatine, regarding the culvert on the frontage road by Palatine Road, being used as a pedestrian path/bike path. MWRD advised they would get back within a few months but noted it does not look likely, as there is not enough room to accommodate a path, without constructing a whole new bridge. She will keep the Board informed of any developments. She also met with Matt Barry from the Village of Palatine’s public works regarding the parking easement and dead- end street on Williams. There was a verbal agreement decades ago where the Village assigned these areas to the park district. Matt will work on a formal document to be approved later. Kathy Kotrba will be retiring in June, and she has been working on a succession plan with the office staff. The plan is to have the job advertised by the

end of the month and the position filled by the end of June. Ashley Medley could not be here tonight and noted she wanted to mention the upcoming Fishing Derby and highlight the adult golf leagues are up by 38 participants and are taking a ton of calls regarding rentals. The clubhouse will be opening in June and will be hosting two patio entertainment nights later in the summer. Play Better Golf is down an instructor but will be looking to bring in someone during the summer. Commissioner Kleinfeldt asked if Jason our security guy will be returning. Diane confirmed that he has returned to patrol the parks this summer. Diane noted that Twin Lakes will try to host some of our regular events but will have to take steps to control crowds and will evaluate these events as needed.

Superintendent of Parks – advised they set up the tent earlier than normal because of the rental demand. The Twin Lakes deck has been stained and 13 trees have been planted some of them being dedication or memorial trees. He recently attended the bid opening for the Twin Lakes East Parking lot resurfacing, recommendations which will be discussed under new business.

Superintendent of Recreation – Kelly Sisco – said Twin Lakes hosted the Spring Trunk Sale this past weekend with 18 cars registered. We will be hosting our first Color run and currently have 58 participants and will also be taking registrations day of. The Wine and Beer tasting events have been pushed back to the fall and we will be introducing a free Movie Night at Twin Lakes to replace the block parties for residents. Virtual Preschool will run through May and the teachers will be having an end of year playdate party at Rose Park. We are still accepting camp registrations and are excited to be able to take campers on field trips this summer. Unfortunately, the Village of Palatine did not give us approval to run our Triathlon until Illinois is in phase five. We only had 150 participants and we will be issuing full refunds, sponsorships will be deferred to next year or allocated to other events. Staff continue to work on the Fall/Winter Brochure and this year we will be printing 2000 copies to keep at our facilities.

Hockey Manager – Nick Cinquegrani – advised the Mon/Wed dek league is finally getting up and running, while the Mon/Tues league are on hold as there are not enough teams. Sat leagues have started while the Mon/Wed/Sun leagues are going strong, and the next sessions will start up soon. This weekend we will be hosting Midwest Wars tournament, they will be renting up to 42 hours of rink time, so it will be a busy weekend.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. **Approval of Twin Lakes East Roadway Improvement** – Commissioner Kleinfeldt made the motion seconded by commissioner Nagel to approve the bid from Schroeder Asphalt Services Inc. for the amount of \$111,700.00 with a motion to approve a 7% contingency with a total amount not to exceed \$119,519.00. Chris Paisley explained this is a partnership project with the City of Rolling Meadows and will come under budget.
AYES: Commissioners Kleinfeldt, Nagel, McDonough, West, Seligmann and Reiss.
NAYS: None
ABSENT: Commissioner Mazzocchi

- B. **Pathway and Basketball Enhancement Discussion** – Chris Paisley advised he would like to propose extending the parking lot through the basketball court and make it a ½ court with a bigger shooting area. He would also like to include a walking path from the lot to Pavilion 2 for renters and install a split rail fence to deter people driving their cars on the grass to the pavilion. He noted this would be a separate project from the asphalt improvement. The commissioners were all in agreement that this would be a great addition.

- C. **Wally Kleinfeldt Acknowledgement of Service** – Director Hilgers presented Commissioner Kleinfeldt with a gift from the Park District, thanking him for his 12 years of service and for sharing his wisdom, time and commitment to the park district to make it the best it could be. Commissioner Kleinfeldt said these 12 years he has been honored to work with a board that has respected each other’s options and has worked towards the good of the park to make it a better place for the residents. Commissioner Kleinfeldt vacated his seat at the board table.
- D. **Oath of Office** - The 2021 elected commissioners: Ilene Seligmann and Pat McGovern read out loud and signed their Oath of Office. Commissioner McGovern took his seat at the board table.
- E. **Nomination of Officers** – Commissioner Reiss made the motion seconded by Commissioner Nagel to nominate the following staff for the office positions for the 2021/2022 year as follows:

Freedom Of Information Act Officer – Moira Palmer

Open Meetings Act Officer – Diane Hilgers

The motion carried on a roll call vote as follows:

AYES: Commissioners Kleinfeldt, Nagel, McDonough, West, Seligmann and Reiss.

NAYS: None

ABSENT: Commissioner Mazzocchi

Commissioner Reiss made the motion seconded by Commissioner Seligmann to nominate the following Commissioners for the office positions for the 2021/2022 year as follows:

Commissioner Seligmann – President

Commissioner Nagel – Vice President

Commissioner Reiss – Treasurer

Commissioner West - Secretary

The motion carried on an all-in favor vote as follows:

AYES: Commissioners Nagel, Seligmann, McDonough, McGovern, West, and Reiss.

NAYS: None

ABSENT: Commissioner Mazzocchi

COMMISSIONER COMMENTS: Director Hilgers to responded to Commissioner Kleinfeldt’s question regarding the asphalt path. A Grand resident sent a request to the director regarding the path into Twin Lakes, there is a section just before the gate entrance to Twin Lakes that she recently discovered is in our boundary. The Palatine Village manager suggested we extend the path but agreed to put some asphalt grindings as a temporary fix. This is an issue we would need to address in the future. Wally Kleinfeldt said we need to consider and plan the path carefully to make sure there are no litigation issues with a path going into a roadway.

EXECUTIVE SESSION: None

There being no further business, Commissioner Nagel moved, seconded by Commissioner West to adjourn the regular meeting at 7:57pm. The motion carried unanimously on a voice vote.

PAUL NAGEL, SECRETARY

MICHAEL REISS, PRESIDENT