



**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074
August 10th, 2021**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Commissioner Nagel called the meeting to order at 7:00pm.

COMMISSIONERS PRESENT:

Vice President – Paul Nagel
Michael Reiss – Treasurer
Victoria West - Secretary

Patrick McDonough – Commissioner (Remote)
Pat McGovern – Commissioner

COMMISSIONERS ABSENT - Ilene Seligmann and Joe Mazzocchi

STAFF PRESENT:

Diane Hilgers – Director of Parks
Chris Paisley - Superintendent of Parks
Kelly Sisco – Superintendent of Recreation (Remote)

Nick Cinquegrani – Sports Center GM (Remote)
Moira Palmer – Superintendent of Finance (Remote)

APPROVAL OF REGULAR AGENDA – Commissioner Reiss motioned, seconded by Commissioner West to approve the regular Agenda of August 10th, 2021. The motion carried unanimously on a roll call vote as follows:

AYES: Commissioners McGovern, McDonough, West, Nagel, and Reiss.

NAYS: None

ABSENT: Commissioners Seligmann and Mazzocchi.

GUESTS: None

APPROVAL OF CONSENT AGENDA – Commissioner Reiss motioned, seconded by Commissioner West to approve the Consent Agenda, Approval of Minutes of the Regular and Executive meetings from July 13th, 2021, Treasurer’s Report and Warrant #4 & Prepay #4. The motion carried on a roll call vote as follows:

AYES: Commissioners McGovern, McDonough, West, Nagel, and Reiss.

NAYS: None

ABSENT: Commissioners Seligmann and Mazzocchi.

ATTORNEY’S REPORT: None.

DEPARTMENT REPORTS:

Director - Diane Hilgers – reported 2nd installment of tax bills have been delayed due to the pandemic and should be expected near the end of September. The auditors are finalizing the annual audit and will be presenting at the next meeting. She reminded everyone that this is the end of the auditors’ contract and Moira will be sending out RFP’s for next year. Diane reminded everyone of the Workshop scheduled for 6pm at the September Board meeting. She handed out a tentative debt service chart, offered to review the current master plan booklet and asked the Board to email their ideas, suggestions, or wish list items by September 3rd. With Ashley being gone, Diane reported that July’s rentals are doing great especially compared to last year. We are up in golf rounds (more than in the last 5 years) so golf is still going strong. Boats have also been very popular so we will be staying open as long as possible. Starting August 18, we will keep boats open during the week from 4pm – sunset and weekends 11am-sunset.

Superintendent of Parks – Chris Paisley reported on many capital items that were happening district wide. He met with the engineer for the pre-construction meeting for the Northeast TL project and they decided to enlarge the scope of the concrete work around Pavilion #2. He showed them updated plans. He discussed the upgrades for the lighting at Grealish and Fish Park tennis courts. With ComEd rebates, we will be able to upgrade both courts for just over \$500. Work will begin early September. Finally, Chris met with Fritz Construction who is the company responsible for the issues with the new roof. They will be repairing the areas in question in early fall when temperatures are cooler.

Superintendent of Recreation – Kelly Sisco - announced that Movie in the Park was held last week and had approximately 50 people in attendance. They also hosted the annual Turtle Race, sold 566 turtles, and had some great sponsors. Another successful year of Camp has just ended, and we will be having one extra week called End of Summer Camp available to those families who need it. Our teachers are preparing for Preschool to start on September 7 and 8. We are planning for in-person schooling unless guidelines forbid us in doing so. The fall/winter brochure has been online, and we are expecting the hard copies to arrive this week. Our next push will be for fall sports and the OCR event.

Hockey Manager – Nick Cinquegrani – Nick reported that they are re-drafting teams for Friday nights. He has had lots of interest and is trying to find more time and space to accommodate the need. Rentals are starting to book time for the fall. Nick mentioned and congratulated the teams involved with State Wars.

UNFINISHED BUSINESS:

- A. **IMRF Authorized Agent Resolution #21-02** – Commissioner Reiss made the motion seconded by Victoria West to approve Resolution #21-02, authorizing Moira Palmer to be the IMRF Agent. The motion carried on a roll call vote as follows:
AYES: Commissioners McGovern, McDonough, West, Nagel, and Reiss.
NAYS: None
ABSENT: Commissioners Seligmann and Mazzocchi.
- B. **Mask Policy Update** – Diane updated the board with the latest CDC guidelines from July 29th, stating that patrons are recommended to wear masks regardless of vaccination status. She also mentioned that Preschool will be in-person and masks will need to be worn by all students and teachers until further notice or any guideline changes.

NEW BUSINESS:

- A. **Finance Committee Approve Transfers** - Commissioner Reiss made the motion seconded by Commissioner McDonough to approve the Fund Balance Transfers. The motion carried on a roll call vote as follows:
AYES: Commissioners McGovern, McDonough, West, Nagel, and Reiss.
NAYS: None
ABSENT: Commissioners Seligmann and Mazzocchi.
- B. **NWSRA Assessment Resolution # 21-03** – Commissioner Reiss made the motion seconded by Commissioner McDonough to approve the 2022 NWSRA Assessment Resolution in the amount of \$38,944.03 be made in two payments. There were no increases from last year. The motion carried on a roll call vote as follows:
AYES: Commissioners McGovern, McDonough, West, Nagel, and Reiss.
NAYS: None
ABSENT: Commissioners Seligmann and Mazzocchi.

COMMISSIONER COMMENTS: Commissioner West commented on a great summer camp.

EXECUTIVE SESSION: None

There being no further business, Commissioner McDonough moved, seconded by Commissioner West to adjourn the regular meeting at 8:01pm. The motion carried unanimously on a voice vote.

VICTORIA WEST, SECRETARY

PAUL NAGEL, VICE PRESIDENT