



**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074
JULY 13th, 2021**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Commissioner Seligmann called the meeting to order at 7:00pm.

COMMISSIONERS PRESENT:

Ilene Seligmann – President
Paul Nagel – Vice President
Michael Reiss – Treasurer
Victoria West - Secretary

Patrick McDonough – Commissioner
Joe Mazzocchi - Commissioner
Pat McGovern – Commissioner

COMMISSIONERS ABSENT - None

STAFF PRESENT:

Diane Hilgers – Director of Parks
Chris Paisley - Superintendent of Parks

Nick Cinquegrani – Sports Center GM
Ashley Medley – Twin Lakes Facility Manager (Remote)

APPROVAL OF REGULAR AGENDA – Commissioner Reiss motioned, seconded by Commissioner McDonough to approve the regular Agenda of July 13th, 2021, with the addition of item C. under New Business – Discussion on Masks. The motion carried unanimously on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Nagel, Reiss and Seligmann

NAYS: None

ABSENT: None

GUESTS: None

APPROVAL OF CONSENT AGENDA – Commissioner Reiss motioned, seconded by Commissioner Nagel to approve the Consent Agenda, Approval of Minutes of the Regular meeting from June 8th, 2021, Treasurer's Report and Warrant #3 & Prepay #3. The motion carried on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Nagel, Reiss and Seligmann

NAYS: None

ABSENT: None

ATTORNEY'S REPORT: None.

DEPARTMENT REPORTS:

Director - Diane Hilgers – Noted Moira did a great job assisting the auditors with the annual audit and has been busy since Kathy's leaving with training the new hire Heather Guillen. The financials are looking solid but our focus will be shifting on to our Rec department to get our athletics programs generating revenue so we can hire a second staff member. Todd has been busy with lots of small projects and wanted to inform the board we have created a shared office email that will appear on our registration form and will be accessed by the frontline staff to address any general queries. Todd will be addressing the cyber security by installing Threat Lock to assist with future cyber issues. Kelly Sisco is on vacation and Diane advised upcoming events will be Movie in the Park and Turtle Trek Race.

Session III of Camp begins soon and Preschool numbers for Pre-K are good but low for 3's. Kelly will focus marketing on this group to help bring in a few new enrollments. The Fall/Winter brochure will be available online August 1st but will have hard copies available at our facilities mid August.

Superintendent of Parks – Chris Paisley – wanted to follow-up from the last board meeting, our insurance did reimburse us for the stolen catalytic converter, with a \$500 deductible. He has received all the contracts and paperwork back for the Northeast Asphalt project, submitted the permit application from the Village and will be meeting with the engineer and next week for a preconstruction meeting. The Pavilion 2 Enhancement Project will be funded by our ADA fund. This is a separate project that also requires a permit, but project will be lumped with the asphalt upgrade to include the walkway at the same time. We received ownership of the “new” secondhand coach with only 5000 miles on it, the old bus will be sent to auction.

Twin Lakes Facility Manager – Ashley Medley – advised Twin Lakes is staying busy, they had the first patio entertainment which was well received. They put their crisis management training to good use by blocking off the circle drive during the event to eliminate any cars driving through pedestrian traffic. Golf pro Matt has been handling all the classes and private lessons and Play Better Golf added 2 part-time instructors to help. Golf continues to be busy, and we hope it continues with good weather to finish a good season.

Hockey Manager – Nick Cinquegrani – noted they have moved the 30+ leagues to Tues/Thurs to utilize the available additional slots. He has been following up on Fall/Winter rentals and has two tournaments booked for two for October and February.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. **Appointment of IMRF Authorized Agent** – Commissioner Seligman advised we need to appoint an IMRF representative to replace Kathy Kotrba. The Board gave their approval to appoint Moira Palmer as the new IMRD agent. This will be approved at the next meeting as a Resolution.
- B. **Special Meeting Workshop Discussion** – Director Hilgers advised with our Bonds retiring in two years and with the building swap not happening anymore we will need to begin discussions regarding the 2013C bonds which retire in 2023. She suggested the workshop meet before a board meeting at least once a month starting in September. Commissioner Nagel said the sale of the Arlington Racetrack will be announced in the fall and could affect our capital plans. Commissioner Reiss suggested we should consider meeting another night so that we do not have a time constraint. The Board agreed to meet on September 14th at 6pm and will decide when to have the next meeting date. We hope to have a new bond consultant by then to advise us.
- C. **Mask Discussion** - Commissioner Nagel wanted to bring up in a public forum the enforcing of our camp kids wearing masks outdoors. He does not think it is appropriate to have kids wear masks in the heat when they are outside. Director Hilgers advised she had discussed this with Kelly Sisco who is in a Rec Superintendent forum that covers the guidelines for Day Camp and preschool activities. Our policy has been the kids do not need to wear a mask if they can social distance but, will need to wear a mask if they are indoors or cannot social distance. We do require our camp counselors and preschool staff to always wear masks and parents when they are picking up their children. Unfortunately, most games require close contact and children find it difficult to social distance. We have received feedback from both sides with parents that want their children to wear a mask and others who do not. Commissioner Nagel

presented the current CDC guidelines that state you do not have to wear outdoors. He would like to see the printed documentation that enforces this. Commissioner West informed it is up to the employer to make the rule according to their dress code to wear a mask. Director Hilgers said it is a very difficult topic and we have been following what other day camps are doing and the guidelines are constantly changing.

COMMISSIONER COMMENTS: Commissioner Seligmann and Commissioner Reiss said it was a great retirement party for Kathy and enjoyed the first patio entertainment.

EXECUTIVE SESSION: Commissioner Reiss made the motion seconded by Commissioner Mazzocchi to enter Executive Session at 7:53pm. Commissioner Seligmann reconvened the regular meeting at 8:10pm.

There being no further business, Commissioner Reiss moved, seconded by Commissioner Mazzocchi to adjourn the regular meeting at 8:11pm. The motion carried unanimously on a voice vote.

VICTORIA WEST, SECRETARY

ILENE SELIGMANN, PRESIDENT