



**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074
DECEMBER 14TH, 2021**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Commissioner Reiss called the meeting to order at 7:00pm.

COMMISSIONERS PRESENT:

Michael Reiss – Treasurer

Paul Nagel - Vice President (Remote)

Victoria West – Secretary

Patrick McDonough – Commissioner

Pat McGovern – Commissioner

COMMISSIONERS ABSENT – Commissioners Ilene Seligmann and Joe Mazzocchi

STAFF PRESENT:

Diane Hilgers – Director of Parks

Chris Paisley - Superintendent of Parks

Ashley Medley – Twin Lakes Facility Manager (Remote)

Kelly Sisco – Superintendent of Recreation (Remote)

PUBLIC HEARING - Commissioner West made the motion seconded by commissioner McDonough to open the Public Hearing to hear comments concerning the Tax Levy Ordinance, Levying and Assessing the Taxes of the Salt Creek Rural Park District for the fiscal year beginning May 1, 2022, through April 30, 2023. There being no public present, Commissioner West made the motion seconded by Commissioner McGovern to close the Public Hearing. The motion carried unanimously on a roll call vote as follows:

AYES: Commissioners Nagel, West, McDonough, McGovern, and Reiss

NAYS: None

ABSENT: Commissioners Seligmann and Mazzocchi

APPROVAL OF REGULAR AGENDA – Commissioner West motioned, seconded by Commissioner McDonough to approve the regular Agenda of December 14th, 2021. The motion carried unanimously on a roll call vote as follows:

AYES: Commissioners Nagel, West, McDonough, McGovern, and Reiss

NAYS: None

ABSENT: Commissioners Seligmann and Mazzocchi

GUESTS: None

APPROVAL OF CONSENT AGENDA – Commissioner West motioned, seconded by Commissioner McDonough to approve the Consent Agenda, Approval of Minutes of the Regular and Special Workshop meetings of November 9th and November 30th, 2021, Warrant #8 & Prepay #8 and Treasurers Report. The motion carried on a roll call vote as follows:

AYES: Commissioners Nagel, West, McDonough, McGovern, and Reiss

NAYS: None

ABSENT: Commissioners Seligmann and Mazzocchi

ATTORNEY’S REPORT:

A. Closed Session Resolution #21-05 – Commissioner West made the motion seconded by Commissioner McDonough to approve Resolution 21-05 releasing closed session minutes.

AYES: Commissioners Nagel, West, McDonough, McGovern, and Reiss

NAYS: None

ABSENT: Commissioners Seligmann and Mazzocchi

DEPARTMENT REPORTS:

Director - Diane Hilgers – asked the commissioners to read the circulating correspondence and noted the Rec department has done a phenomenal job with recent events and received great reviews. The finance department took care of the Bond payment today and staff will be focused on their budgets for the coming weeks. She thanked the commissioners who joined her at the NWSRA luncheon. She has scheduled a meeting with the Village of Arlington Heights in mid-January to discuss Salt Creek Lane and the impact fees. She reminded the commissioners to submit any further ideas for that parcel of land before the next workshop meeting. She has received four RFQ responses for the Rose Park project and has two tours set up in the coming weeks. Nick Cinquegrani is out of town, Diane noted from his report that the rink tends to slow down over the holiday season and staff will focus on in house projects between daily rentals. In the new year he will be gearing up to prepare to host tournaments.

Superintendent of Parks – Chris Paisley – wanted to highlight that Jimmy Zeman has joined the maintenance department as a full-time staff member. Jimmy has been working for the park district for the last 6 years as an outside manager at Twin Lakes and will be doing preventative maintenance and park ranger training with a succession program to one day take over when our senior staff retire. Commissioner McGovern had a question regarding a note in his report about automating the range. Chris responded in the summer they will be introducing an automated system for cleaning the range balls making it safer and eliminating several steps.

Superintendent of Recreation – Kelly Sisco – noted that staff have been busy with all the holiday programs. North Pole Express, Breakfast with Santa and Santa Videos happened last week and this week she has been Elfing houses. Fitness classes will begin a new session in January and Winter Camp will be over the holiday break. Staff are working on the Spring/Summer Brochure which will be available online at the end of January, we will also be printing 2000 copies that will be available at our facilities. Preschool has new enrollments beginning in January and the teachers will be attending preschool fairs to promote our program.

Twin Lakes Facility Manager – Ashley Medley – advised staff are working on upcoming events: Paint Night, Kris Kringle Caravan, Noon Years Eve and Winterfest. Play Better Golf is on board for next season and Matt has been busy at the Sports Center promoting programs in the indoor room. In the new year they will be begin taking reservations for summer rental bookings.

UNFINISHED BUSINESS: None**NEW BUSINESS:**

- A. **Tax Levy Ordinance #21-03** -- Commissioner West made the motion seconded by Commissioner McDonough to approve Tax Levy Ordinance #21-03 an Ordinance levying and assessing the taxes of the Salt Creek Rural Park District for the fiscal year beginning May 1, 2022 and ending April 30, 2023. The motion carried on a roll call vote as follows:

AYES: Commissioners Nagel, West, McDonough, McGovern, and Reiss

NAYS: None

ABSENT: Commissioners Seligmann and Mazzocchi

- B. **Tax Abatement Ordinance #21-04** – Commissioner McDonough made the motion seconded by Commissioner McGovern to approve Ordinance #21-04, an ordinance abating the taxes for the Year 2021 to pay the debt service on General Obligation Park Bonds of the Salt Creek Rural Park District. The motion carried on a roll call vote as follows:

AYES: Commissioners Nagel, West, McDonough, McGovern, and Reiss

NAYS: None

ABSENT: Commissioners Seligmann and Mazzocchi

- A. **Capital Project Summary** – Director Hilgers advised staff have put a list together of capital projects and improvements that need to be considered in the next fiscal year. Chris has worked on getting a more accurate fee structure, but they have a good plan of what is needed going into budget season. The budget for these projects will be approved in April. The commissioners had a brief discussion on certain items on the list.

COMMISSIONER COMMENTS: Commissioner West said her family enjoyed Breakfast with Santa event. Commissioner Reiss thanked staff for putting together the holiday party, it was a lot of fun.

EXECUTIVE SESSION: None

There being no further business, Commissioner McGovern moved, seconded by Commissioner McDonough to adjourn the regular meeting at 7:20pm. The motion carried unanimously on a voice vote.

VICTORIA WEST, SECRETARY

ILENE SELIGMANN, VICE PRESIDENT