



**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF  
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT  
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074  
JANUARY 11TH, 2022**

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**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Commissioner Seligmann called the meeting to order at 7:00pm.

**COMMISSIONERS PRESENT:**

Ilene Seligmann - President  
Paul Nagel - Vice President  
Michael Reiss – Treasurer

Victoria West – Secretary  
Patrick McDonough – Commissioner (Remote 7:05pm)  
Pat McGovern – Commissioner

**COMMISSIONERS ABSENT** – Commissioner Joe Mazzocchi

**STAFF PRESENT:**

Diane Hilgers – Director of Parks (Remote)  
Chris Paisley - Superintendent of Parks (Remote)  
Nick Cinquegrani – Sports Center GM (Remote)

Ashley Medley – Twin Lakes Facility Manager (Remote)  
Kelly Sisco – Superintendent of Recreation (Remote)

**APPROVAL OF REGULAR AGENDA** – Commissioner Nagel motioned, seconded by Commissioner West to approve the regular Agenda of January 11th, 2022. The motion carried unanimously on a roll call vote as follows:

AYES: Commissioners McGovern, West, Nagel, Reiss and Seligmann

NAYS: None

ABSENT: Commissioner McDonough and Mazzocchi

**GUESTS:** None

**APPROVAL OF CONSENT AGENDA** – Commissioner Reiss motioned, seconded by Commissioner McGovern to approve the Consent Agenda, Approval of Minutes of the Regular meeting of December 14<sup>th</sup>, 2021, Warrant #9 & Prepay #9 and Treasurers Report. The motion carried on a roll call vote as follows:

AYES: Commissioners McGovern, West, Nagel, Reiss and Seligmann

NAYS: None

ABSENT: Commissioner McDonough and Mazzocchi

**ATTORNEY’S REPORT:** None

**DEPARTMENT REPORTS:**

**Director - Diane Hilgers** – noted staff are working on their Budget Worksheet predictions and will present them at a workshop before the March Board meeting. The district’s health insurance was changed from BCBS to United Health with a 20% savings annually. She had received seven contacts regarding the RFQ’s for the Rose Park Renovation and has two walk-through tours scheduled. Submittals are due by the end of the week and after staff have reviewed them, interviews will be scheduled at the end of January. A meeting has been scheduled with the Village of Arlington Heights to discuss the Salt Creek Lane Property on Friday this week, Diane, Moira, and our attorney will be attending virtually. Commissioner Reiss asked if there was any reduction of coverage with the new health insurance, she responded it was comparable.

**Superintendent of Parks – Chris Paisley** – noted that as of today the lake conditions have changed and will open for ice fishing and skating. The first phase of the island project will begin this month, they have hired a service to remove all the underbrush and will return in spring to reseed. The lighting on the island will be upgraded to LED and a fence will be put up to keep out the waterfowl. In the next fiscal year, they will be planting aquatic plants. The buses have all gone through safety lanes and new graphics have been added to the 24-passenger bus. He has submitted the ADA compliance forms for the Twin Lakes asphalt project and after review hope to receive approximately \$13,000 to cover the upgrade costs. Commissioner Nagel asked what kind of fence will be installed on the island. Chris responded that it would be a temporary low-profile fence to deter birds while the seed takes time to grow. He advised the waterfall will not be included in the project.

**Superintendent of Recreation – Kelly Sisco** – due to the new Cook County mandate they made changes to the Sweetheart Ball program and will make the meal a take and bake heart shaped pizza, so no food will be served. Currently there are 36 registrations for the Triathlon. Fitness classes are all virtual this session and she will re-evaluate for next session to see if we can resume in-person. Preschool registration for the next school year will be on February 21<sup>st</sup> and the teachers will be attending a preschool open house at the Arlington Library to promote our program. Upcoming programs are Parents Night Out, Schools Day Out and we continue to have consistent registration for our youth sports programs. Staff are working on the last edits of the Spring/Summer brochure. It will be available on our website on January 21<sup>st</sup> and will be going to print with 2000 copies available at our facilities only. She continues to promote our events and programs on social media and local school district platforms.

**Twin Lakes Facility Manager – Ashley Medley** – noted they recently had a successful Paint Night with 18 registrations. Kris Kringle Caravan was well received but there were not as many enrollments as last year. Unfortunately, they had to cancel Noon Years Eve due to low enrollment. They have been promoting rentals, but they have been a little slow with only the outside picnic shelters being booked. They are preparing to host Winterfest and noted all the activities will be outside. They will be promoting golf programs as soon as the Brochure is available and advised Cindy will be reaching out to past sponsors to see if they will rebook for this year. Commissioner Nagel asked if she has a plan for summer staffing. Ashley said in February she will reach out to past employees to see who will be interested in returning. She is concerned for the more senior positions as they are harder to fill. She has advertised at Harper College in the past but is anticipating it will be a struggle to fill positions.

**Sports Center General Manager – Nick Cinquegrani** – advised they are heading into playoff's but are not looking to restart new leagues till late February due to tournaments. Elite's youth after school programs have begun and will run on weekends too. Dan Costanza's Youth Roller Hockey will be renting space for their spring and summer programs. He is hosting 2 tournaments in February and is working on protocols to get the bar open and will probably separate a dine in area and offer "To Go" options.

**UNFINISHED BUSINESS: None**

**NEW BUSINESS:**

- A. **Board Meeting Dates for 2022** - Commissioner Reiss made the motion seconded by Commissioner West to approve the Board Meeting dates for 2022. The motion carried on a roll call vote.  
 AYES: Commissioners McGovern, McDonough, West, Reiss, Nagel and Seligmann.  
 NAYS: None  
 ABSENT: Commissioner Mazzocchi

- B. Policy Manual** – Commissioner Nagel made the motion seconded by Commissioner McDonough to approve the Policy Manual updates as highlighted by Director Hilgers. The motion carried on an all-in favor vote.  
AYES: Commissioners McGovern, McDonough, West, Reiss, Nagel and Seligmann.  
NAYS: None  
ABSENT: Commissioner Mazzocchi
- C. Per Diem approval for IAPD Conference** – Commissioner Nagel made the motion seconded by Commissioner West to approve the Per Diem for Commissioner McGovern’s travel expenses to attend the 2022 IAPD conference. The motion carried on a roll call vote as follows:  
AYES: Commissioners McDonough, West, Reiss, Nagel and Seligmann.  
NAYS: None  
ABSTAINED: Commissioner MC Govern  
ABSENT: Commissioner Mazzocchi
- D. Cook County Mandate** - Director Hilgers enlightened the board on the current Cook County Mandate order for the district to comply with opening our buildings and host programs. After reaching out to legal counsel, it was advised to wait to adopt the policy for vaccine mandates and weekly testing as things are changing all the time, but to make sure we are compliant, and we have the boards approval. The commissioners advised staff to continue to ensure the district remains compliant.

**COMMISSIONER COMMENTS:** None

**EXECUTIVE SESSION:** None

There being no further business, Commissioner Reiss moved, seconded by Commissioner West to adjourn the regular meeting at 7:37pm. The motion carried unanimously on a voice vote.

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VICTORIA WEST, SECRETARY

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ILENE SELIGMANN, PRESIDENT