



**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074
JUNE 14, 2022**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Commissioner Seligmann called the meeting to order at 7:00pm.

COMMISSIONERS PRESENT:

Ilene Seligmann - President	Victoria West – Secretary
Paul Nagel - Vice President	Joe Mazzocchi – Commissioner
Michael Reiss – Treasurer	Pat McGovern – Commissioner

COMMISSIONERS ABSENT: Patrick McDonough - Commissioner

STAFF PRESENT:

Diane Hilgers – Director of Parks	Ashley Medley – Twin Lakes Facility Manager (Remote)
Chris Paisley - Superintendent of Parks	Kelly Sisco – Superintendent of Recreation (Remote)
Nick Cinquegrani – Sports Center GM	

APPROVAL OF REGULAR AGENDA – Commissioner Nagel motioned, seconded by Commissioner West to approve the Regular Agenda of June 14, 2022, with the amendment to include the Workshop Minutes to the agenda. The motion carried unanimously on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, West, Nagel, Reiss and Seligmann.

NAYS: None

ABSENT: Commissioner McDonough.

GUESTS: None

APPROVAL OF CONSENT AGENDA – Commissioner Reiss motioned, seconded by Commissioner West to approve the Consent Agenda, Approval of Minutes of the Regular and Workshop meetings of May 10, 2022, Warrant #2 & Prepay #2 and Treasurers Report. The motion carried on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, West, Nagel, Reiss and Seligmann.

NAYS: None

ABSENT: Commissioner McDonough.

ATTORNEY'S REPORT: None

DEPARTMENT REPORTS:

Director - Diane Hilgers – noted Moira Palmer will be working with our auditors for the annual audit next week. Diane is working with the Village of Palatine regarding the consolidation of Rose Park and vacating of the Olive Road dead end street. We are also waiting for the license agreements for both Rose Park front parking lot and the Consumers roadway. Diane is working on the renewal agreement with District 15 to utilize their facilities at Winston Campus. She had touched base with Palatine Park District regarding this agreement and had indicated our interest in assisting with the Care Program once again.

Superintendent of Parks – Chris Paisley – said Tall Grass Restoration had been out to the island at Twin Lakes to put in the quarter logs and aquatic plants. Over seeding had not been done in the spring due to the weather and

will be pushed to the fall. We will have three different cost options for the asphalt work at the Sports Center to address ADA compliance, the parking islands and drainage concerns, staff will review before going to bid. The driving range ball dispenser install is almost done, they are still waiting for the delivery of the overhead door. Everything has gone better than expected, the machine holds twice as many range balls as before and eliminates a lot of the safety and staffing issues. Commissioner Nagel asked if we will be replacing the basketball court that was removed at Twin Lakes. Safety was the biggest concern with it being so close to the parking area. Staff advised they have not yet come up with a relocation plan.

Superintendent of Recreation – Kelly Sisco – advised she is planning for the Block Party Event at Rose Park. The Grealish Block Party will be July 15. She asked for commissioner volunteers for both events as well as the 4th of July Parade. Day camp started with 180 kids enrolled with less restrictions and great group of counselors. Youth tennis and volleyball leagues have started. She has been working with Elite soccer to rent the Salt Creek Lane for the fall. Staff continues to work on the next brochure to go out mid-July. 1,500 copies will be available at our facilities, and some will be distributed at community locations. Commissioner Nagel asked why the Tennis lessons were moved to an Arlington Heights venue? Kelly explained our numbers were low and Heritage combined them with their classes, only one parent cancelled due to a time conflict.

Twin Lakes Facility Manager – Ashley Medley – noted the Fishing Derby turned out better than expected with over 60 participants. The Illinois Jr Golf Association had their tournament after Memorial Day with over 70 participants. RoccoVino's summer hours are in effect from 11am to 9pm. The upcoming Paint Night is currently full. Commissioner Nagel asked if one of the Volleyball courts could be set up to the women's height? Staff will meet to discuss options to accommodate this request.

Sports Center General Manager – Nick Cinquegrani – advised majority of leagues have ended and will be starting up again this week. Leagues will break over Father's Day weekend and has a rental booked with IRHL. They are heading into tournament season. A Ball Hockey tournament happened over Memorial Weekend. A new smaller squeegee machine has been ordered and will be a great addition for our maintenance at the rink. He has reached out to an epoxy company to give a quote to redo the floors outside of the rink.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. **NWSRA District Representative Appointment** – Commissioner Nagel made the motion seconded by Commissioner McGovern to nominate Diane Hilgers to continue as the Salt Creek Park District representative for NWSRA. The motion carried on an all-in favor vote.
AYES: Commissioners McGovern, Mazzocchi, West, Nagel, Reiss and Seligmann.
NAYS: None
ABSENT: Commissioner McDonough.
- B. **Salt Creek Lane/Rose Park Capital Projects** – The Commissioners discussed moving forward with the Rose Park Capital Project. Director Hilgers said they will need a decision by July to keep the existing timeline. Commissioner Nagel and Reiss still had concerns and noted they were not ready to vote moving forward with the project tonight. Commissioner Reiss said his concerns where the project was at the upper limit of our financial capabilities and the plan still had schematic issues that need improvement. The commissioners agreed to continue this discussion in the workshop meeting after adjourning.

COMMISSIONER COMMENTS – Commissioner Reiss said the first band night at Twin Lakes was great.

EXECUTIVE SESSION: None

There being no further business, Commissioner McGovern moved, seconded by Commissioner Mazzocchi to adjourn the regular meeting at 7:45pm. The motion carried unanimously on a voice vote.

VICTORIA WEST, SECRETARY

ILENE SELIGMANN, PRESIDENT Salt Creek Rural Park



**MINUTES OF A SPECIAL WORKSHOP MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074
JUNE 14, 2022**

CALL TO ORDER: Commissioner Seligmann called the meeting to order at 6:00pm.

COMMISSIONERS PRESENT:

Ilene Seligmann - President

Paul Nagel - Vice President

Michael Reiss – Treasurer

Victoria West - Secretary

Joe Mazzocchi – Commissioner (Late arrival)

Pat McGovern – Commissioner

COMMISSIONERS ABSENT - Patrick McDonough – Commissioner

STAFF PRESENT:

Diane Hilgers – Director of Parks

Chris Paisley - Superintendent of Parks

Moira Palmer – Finance Superintendent

GUESTS:

Director Hilgers advised the workshop was to continue the discussion regarding the new building projects for Rose Park and Salt Creek Lane.

Rose Park Project - Commissioners Mazzocchi, West and Seligmann indicated their support for a new building. Diane said we will continue working with Williams Architects on the first concept design. She had met with the Village of Palatine and they indicated they will have the Olive roadway vacated, so the plats can be consolidated. The financial plan for the project was circulated and a timeline of meeting with the residents to listen to their concerns and comments. Moira Palmer outlined the budget proposed for this project, noting the fund balance available and bond requirements and any outstanding payments projecting forward. The plan is to have the opening Fall of 2024. The July meeting will be the time to make a final decision so we can keep on track with the project. Commissioner Nagel brought up the concern with the traffic and turning circle. Diane advised this will be addressed by the architects in the next concept.

Salt Creek Lane - After developing a concept for Salt Creek Lane and not having any definite approval from Arlington Heights Village, staff met with our attorney to ask questions regarding de-annexing and Tif districts to help protect our interest. Another possibility would be buying out the covenant on the land, but this would come with a new set of issues. She is hoping to have a conversation with the Village Manager from Arlington Heights to discuss our concerns before we miss any opportunities. The correspondence from the Village has been conflicting. Commissioner Reiss suggested she ask them what they envision for that area. The board discussed the impact fees and history of the past and future needs for Salt Creek Lane's new residents.

The meeting broke for the Regular Meeting and the discussion continued after, regarding the financial parameters with a new construction for Rose Park. Commissioner Reiss and Nagel advised they were not comfortable with the financial numbers and parking layout and were not ready to vote on it. Staff advised they had whittled down several concepts to the current design. A discussion continued with the existing plan and suggested changes. Director Hilgers advised this was not the final concept and suggested having another workshop to go through the elimination process and changes made with each design. She requested if any commissioners have further concerns or design changes, they can email or call her before the next workshop meeting on June 21st.

There being no further business, Commissioner Seligmann made a motion to adjourn the workshop meeting at 8:15pm. The motion carried unanimously on a voice vote.

VICTORIA WEST, SECRETARY

ILENE SELIGMANN, PRESIDENT



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THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074
JUNE 21, 2022**

CALL TO ORDER: Commissioner Seligmann called the meeting to order at 6:00pm.

COMMISSIONERS PRESENT:

Ilene Seligmann - President

Paul Nagel - Vice President

Michael Reiss – Treasurer (Remote)

Victoria West - Secretary

Pat McGovern – Commissioner

COMMISSIONERS ABSENT – Commissioners Joe Mazzocchi and Patrick McDonough

STAFF PRESENT:

Diane Hilgers – Director of Parks

Chris Paisley - Superintendent of Parks

Moira Palmer – Finance Superintendent (Remote)

Kelly Sisco – Superintendent of Recreation (Remote)

GUESTS:

Site Plan/Concepts - Director Hilgers advised the workshop was to continue the discussion for the Rose Park Project. At the last meeting it was suggested to share the elimination process of the site drawings to the chosen concept. Director Hilgers went through each concept and detailed why we had requested changes. Staff answered questions regarding the layout of the site plans up until the current concept from Williams Architects. Parking concerns, square footage, location of the internal office space, entry/exits and restroom placement was discussed. The next time staff meet with Williams Architect, they will give final suggestions for the concept layout.

Finances - Regarding the financial concerns, Moira Palmer broke down the annual debt and interest rates, calculating the options if we have \$400,000 or \$500,000 debt service and how much is available in the capital fund. Costs could also be covered by other funds or grants and not just bond money. Director Hilgers said the project could always be pushed back if we have financial concerns. Commissioner Nagel noted the quote for a new building was 5.2 million and asked how often Williams Architects hit their target? Chris responded that a lot of projects came under budget. Director Hilgers highlighted there is also the possibility of using the impact money from Salt Creek Lane to use for other district projects. Commissioner Reiss question building the project incrementally or in phases. He also wanted to keep our residents in mind and think of the logistics and how everything will flow. Director Hilgers asked the commissioners to review the concepts and financial breakdown and give any feedback or new ideas before the next workshop meeting in July.

There being no further business, Commissioner Seligmann made a motion to adjourn the workshop meeting at 7:30pm. The motion carried unanimously on a voice vote.

VICTORIA WEST, SECRETARY

ILENE SELIGMANN, PRESIDENT