



**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074
AUGUST 9TH, 2022**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Commissioner Nagel called the meeting to order at 7:00pm.

COMMISSIONERS PRESENT:

Ilene Seligmann – President (Remote)
Paul Nagel - Vice President
Michael Reiss – Treasurer

Patrick McDonough – Commissioner (Remote)
Pat McGovern – Commissioner

COMMISSIONERS ABSENT: Commissioners Victoria West and Joe Mazzocchi

STAFF PRESENT:

Diane Hilgers – Director of Parks
Chris Paisley - Superintendent of Parks

Nick Cinquegrani – Sports Center GM
Moira Palmer – Superintendent of Finance

APPROVAL OF REGULAR AGENDA – Commissioner Nagel motioned, seconded by Commissioner McDonough to approve the Regular Agenda of August 9th, 2022, with the amendment to move up guests and comments. The motion carried on a majority vote as follows:

AYES: Commissioners McGovern, McDonough, Nagel, Reiss and Seligmann.

NAYS: None

ABSENT: Commissioners West and Mazzocchi

GUESTS: **Frank Parisi from Williams Architects (Remote)** – Frank Parisi advised the next step on the Rose Park project would be to secure a construction manager and start on the design process. A civil engineer would be contracted separately, and Christopher Burke Engineering has already been considered. They would also conduct survey work for the location plat for the project. Williams Architects would work with them and coordinate any bids for contractors.

APPROVAL OF CONSENT AGENDA – Commissioner Reiss motioned, seconded by Commissioner McDonough to approve the Consent Agenda, Approval of Minutes of the Regular and Workshop meetings of July 12, 2022, Warrant #3 & Prepay #3 and Treasurers Report. The motion carried on a roll call vote as follows:

AYES: Commissioners McGovern, McDonough, Nagel, Reiss and Seligmann.

NAYS: None

ABSENT: Commissioners West and Mazzocchi

ATTORNEY’S REPORT: With the sensitive nature of current and future discussions we will be having, Director Hilgers was about the Open Meetings Act.

DEPARTMENT REPORTS:

Director - Diane Hilgers – advised the Facility Agreement with Winston Campus is now covered under a Memo of Understanding through Palatine Park District. She is still finalizing the document. Frank Parisi met with the Village of Palatine to discuss our Rose Park Project and we are now in the stages of moving forward with the consolidation of the plats of land. She met with the Village of Arlington Heights and went through their presentation to get buy-in from all the stakeholders and community with the new site development in Arlington Heights.

She also met with developers that are interested in developing a sporting complex in the area next to Salt Creek Lane. There are possibilities for a long-term lease, and they would like to present at an upcoming board meeting. She would like to push back the neighborhood/user group meetings for the Rose Park Project till September. Chris Paisley, Kelly Sisco and Ashley Medley are absent tonight so she will be giving their reports.

Maintenance advised the new well pump has been installed but staff will need to trench new conduit which is still in process. The flood on July 23rd did result in some debris clean up and circulated pictures for the commissioners to review. New fencing was delivered and noted there was enough product to do a fence at Pavilion 2. Staff identified an irrigation leak on the course at fairway one and took care of the repair.

Recreation advised the Grealish block party has been rescheduled to September 1st. The last band night and Turtle Trek event was a success with over 600 turtles sold. The Youth Obstacle Race is on September 17th and noted Kelly is looking for volunteers to assist. Other upcoming programs are Parents Night Out, Zumba and Wine and new sessions of Fitness classes have begun. Preschool classes begin after Labor Day and the teachers are busy preparing for the school year. Brochures will be delivered August 16th and online registration is open for fall programs. Elite Soccer started their rental this week at Salt Creek Lane.

Twin Lakes advised rental numbers were down, but revenue is up compared to last year as we are seeing larger corporate gatherings. Commissioner Reiss suggested to cater to the corporate market, we need to offer an easier planning process by offering a menu of resources for additional activities. Across the board we are seeing staff shortages as all the seasonal staff have left.

Sports Center General Manager – Nick Cinquegrani – said he ordered and distributed jerseys for the 40+ league. Most leagues are halfway through their sessions. The IRHL youth league have ended their session and did well in State Wars and came home with several medals. He met with Elite Soccer and secured rental dates for November through March. The National Ball Hockey league finished up last week. On Saturday they hosted the first semi-professional lacrosse game and have 5 more games scheduled.

UNFINISHED BUSINESS:

- A. Resolution #22-02 – AIA Contract for Williams Architect** – Commissioner Reiss made the motion seconded by Commissioner McGovern to approve Resolution #22-02 approving and authorizing execution of an agreement between the Salt Creek Rural Park District and Williams Architects. The motion carried on a roll call vote as follows:
AYES: Commissioners McGovern, McDonough, Nagel, Reiss and Seligmann.
NAYS: None
ABSENT: Commissioners West and Mazzocchi
- B. Christopher B. Burke Engineering LTD** – Commissioner Reiss made the motion seconded by Commissioner McGovern to approve the Proposal for Professional Services Topographic Survey of Rose Park with Christopher B. Burke Engineering LTD for the estimate amount of \$14,895.00. The motion carried on a roll call vote as follows:
AYES: Commissioners McGovern, McDonough, Nagel, Reiss and Seligmann.
NAYS: None
ABSENT: Commissioners West and Mazzocchi
- C. James Lang and Associates Contract** - Commissioner Reiss made the motion seconded by Commissioner McGovern to approve the updated contract with James Lang and Associates for Representation during the new site redevelopment in Arlington Heights. The motion carried on a roll call vote as follows:
AYES: Commissioners McGovern, McDonough, Nagel, Reiss and Seligmann.
NAYS: None
ABSENT: Commissioners West and Mazzocchi

NEW BUSINESS:

- A. **Finance Committee – Approval of Transfers** – Commissioner Reiss made the motion seconded by Commissioner McGovern to approve the Transfer of Funds as provided by the Superintendent of Finance. Funds with larger balances are moved to cover funds with negative or restricted funds. The motion carried on a roll call vote as follows:
AYES: Commissioners McGovern, McDonough, Nagel, Reiss and Seligmann.
NAYS: None
ABSENT: Commissioners West and Mazzocchi
- B. **NWSRA Assessment Resolution #22-03** – commissioner Reiss made the motion seconded by Commissioner McGovern to approve the NWSRA Assessment for calendar year 2023 (FY 2022/2023) in the amount of \$38,350.57 as recommended by the Board of Trustees of NWSRA. The motion carried on a roll call vote as follows:
AYES: Commissioners McGovern, McDonough, Nagel, Reiss and Seligmann.
NAYS: None
ABSENT: Commissioners West and Mazzocchi

COMMISSIONER COMMENTS – None

EXECUTIVE SESSION: None

There being no further business, Commissioner McGovern moved, seconded by Commissioner Reiss to adjourn the regular meeting at 7:43pm. The motion carried unanimously on a voice vote.

VICTORIA WEST, SECRETARY

ILENE SELIGMANN, PRESIDENT