



**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF  
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT  
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074  
NOVEMBER 8TH, 2022**

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**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Commissioner Seligmann called the meeting to order at 7:00pm.

**COMMISSIONERS PRESENT:**

Ilene Seligmann – President	Patrick McDonough – Commissioner
Paul Nagel – Vice Present (Remote)	Joe Mazzocchi – Commissioner
Michael Reiss – Treasurer (Remote)	Pat McGovern – Commissioner
Victoria West - Secretary	

**COMMISSIONERS ABSENT:** None

**STAFF PRESENT:**

Diane Hilgers – Director of Parks	Nick Cinquegrani – Sports Center GM
Chris Paisley - Superintendent of Parks	Moira Palmer – Superintendent of Finance

**APPROVAL OF REGULAR AGENDA** – Commissioner West motioned, seconded by Commissioner McDonough to approve the Regular Agenda of November 8th, 2022, the motion carried on a majority vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Reiss, Nagel and Seligmann.

NAYS: None

ABSENT: None

**APPROVAL OF CONSENT AGENDA** – Commissioner McDonough motioned, seconded by Commissioner Mazzocchi to approve the Consent Agenda, Approval of Minutes of the Regular and Workshop meetings of October 11, 2022, Warrant #7 & Prepay #7 and Treasurers Report. The motion carried on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Reiss, Nagel and Seligmann.

NAYS: None

ABSENT: None

**GUESTS:** Linda Byron - Director of Public Finance Banking at Raymond James & Associates

**Bond Ordinance #22-03-** Linda advised the winning bid was from Barrington Bank and Trust at 3.75% while the second bid was from BMO Harris Bank at 4.50%. Based on the winning rate we got close to the debt service extension prediction and were able to raise \$755,000.00 with \$390,130.00 going to pay the bond and \$363,700.00 left for capital improvements and cost of issuance. Commissioner Seligmann read out loud the Bond Ordinance and Commissioner West made the motion seconded by commissioner McGovern to approve Ordinance #22-03. The motion carried on a roll call vote.

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Reiss, Nagel and Seligmann.

NAYS: None

ABSENT: None

**ATTORNEY’S REPORT:** Director Hilgers advised she has been keeping in touch with our attorney regarding the Arlington Heights Development. They will be organizing a meeting inviting all the stakeholders to attend. Adam has advice to share, regarding financing and having a united front when the Village of Arlington Heights comes back to discuss the next steps.

**DEPARTMENT REPORTS:**

**Director - Diane Hilgers** – thanked the commissioners who attended the neighborhood meetings to discuss the Rose Park project. She received helpful feedback on both days as well as on election day when a lot of residents came in to discuss the project. Staff have been busy with interviews regarding the construction manager and have decided on Lamp Incorporated. JSD Landscaping will be doing all the landscaping for the project. She wanted to remind everyone that Twin Lakes clubhouse and bar gate will be closing to the public soon. Kelly Sisco and Ashley Medley are at IPRA Professional Development School so she will be giving their reports. Recreation - The Craft Fair is on the 19<sup>th</sup> and invited everyone to stop by and shop. Other upcoming recreation programs are North Pole Express, Breakfast with Santa, Autumn Camp and noted that the Preschoolers took a fall trip to Farmer Dan at Arlington Crest Farms. Twin Lakes - She will be meeting with Ashley and Cindy to discuss the declining rental numbers and brainstorming ideas. The range will be closing for the season tomorrow and paint night will be this month.

**Superintendent of Maintenance – Chris Paisley** – advised the main focus has been to winterize the golf course, get all the water fountains shut off and store the deck tables and chairs. The canopies have been taken down and irrigation and pumps winterized. They are addressing the red wing birds by removing the bushes by the common nesting areas around the bridge and range. The Sports Center project will hopefully be wrapped up by next week. They are waiting on the final coating and striping.

**Sports Center General Manager – Nick Cinquegrani** – noted the Friday league is coming to an end and they will be making some adjustments to the teams before starting up again. He has received quite a few calls for birthday rentals, has rentals over Thanksgiving morning and has been approached by a Roller Derby organization that is looking to rent 24-30 hours. He has also been contacted to host a Dek Hockey Tournament which will be possibly held over the State Wars dates which would work for everybody. They hosted MIHA recently and had a lot of our own teams participating. He is also working on another tournament that has asked for food trucks which he is ok with and will clear with the Village of Palatine.

**UNFINISHED BUSINESS: None****NEW BUSINESS:**

- A. Conference Delegate** – Commissioner Seligman made the motion to nominate Commissioner West as the 2023 IAPD/IPRA Conference Delegate and Commissioner Reiss as the alternate. The motion carried on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Reiss, Nagel and Seligmann.

NAYS: None

ABSENT: None

- B. Tax Levy Resolution #22-04** – Commissioner Seligmann read out loud the Tax Levy Resolution determining the amounts of money exclusive of election costs estimated to be necessary to be raised by taxation pursuant to the proposed levy of Salt Creek Rural Park District. After discussion Commissioner West made the motion seconded by Commissioner McGovern to approve Resolution #22-04. The motion carried on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Reiss, Nagel and Seligmann.

NAYS: None

ABSENT: None

- C. Construction Manager RFQ Submittal Summary** – Director Hilgers advised they received 5 submittals for Construction Manager for the Rose Park Project and after interviews, staff recommended a negotiations

contract with LAMP INC. Commissioner Reiss made the motion seconded by Commissioner West to approve the contract with LAMP INC. The final contract will be presented at the next board meeting. The motion carried on an all-favor vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Reiss, Nagel and Seligmann.

NAYS: None

ABSENT: None

**D. JSD Landscape Architecture Proposal** – Director Hilgers advised JSD was selected to provide professional consulting services for landscape architecture services for the Rose Park project. Commissioner McGovern made the motion seconded by Commissioner West to approve the agreement with JSD for services in the amount of \$20,750.00. The motion carried on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Reiss, Nagel and Seligmann.

NAYS: None

ABSENT: None

**COMMISSIONER COMMENTS** – Commissioner McDonough asked if we had received any feedback from the team that approached us regarding a sports complex at Salt Creek Lane. Director Hilgers said she had not received any follow-up or correspondence from them. Commissioner West thanked Director Hilgers for representing the Park District by attending the Trunk or Treat event at Winston Campus Elementary Schools.

**EXECUTIVE SESSION**: None

There being no further business, Commissioner Mazzocchi moved, seconded by Commissioner McDonough to adjourn the regular meeting at 7:31pm. The motion carried unanimously on a voice vote.

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VICTORIA WEST, SECRETARY

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ILENE SELIGMANN, PRESIDENT