



**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074
OCTOBER 11TH, 2022**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Commissioner Seligmann called the meeting to order at 7:00pm.

COMMISSIONERS PRESENT:

Ilene Seligmann – President
Paul Nagel - Vice President
Michael Reiss – Treasurer
Victoria West - Commissioner

Patrick McDonough – Commissioner
Joe Mazzocchi - Commissioner
Pat McGovern – Commissioner

COMMISSIONERS ABSENT: None

STAFF PRESENT:

Diane Hilgers – Director of Parks
Chris Paisley - Superintendent of Parks
Kelly Sisco – Superintendent of Recreation

Ashley Medley – Twin Lakes Facility Manager
Nick Cinquegrani – Sports Center GM
Moira Palmer – Superintendent of Finance

PUBLIC HEARING President Seligmann opened the Public Hearing to hear comments concerning the issuance of General Obligation Limited Park Bonds for park purposes, in the amount of \$385,000. There being no public present, Commissioner Reiss moved, seconded by Commissioner West, to close the Public Hearing. The motion carried unanimously on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Reiss, Nagel and Seligmann.

NAYS: None

ABSENT: None

GUESTS: Linda Byron (Remote) - Director of Public Finance Banking at Raymond James & Associates – noted they issue the 2022 Limited Bonds to pay off the Alternate Revenue Bonds from 2013, to provide the district with money for new capital projects. Bids will be presented at the November 8th board meeting. She advised rates are coming in all over the place, but she is predicting a tax-exempt rate could be anywhere between 3-4%.

APPROVAL OF REGULAR AGENDA – Commissioner West motioned, seconded by Commissioner Nagel to approve the Regular Agenda of October 11th, 2022, the motion carried on a majority vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Reiss, Nagel and Seligmann.

NAYS: None

ABSENT: None

APPROVAL OF CONSENT AGENDA – Commissioner Reiss motioned, seconded by Commissioner McDonough to approve the Consent Agenda, Approval of Minutes of the Regular and Workshop meetings of September 13, 2022, Warrant #6 & Prepay #6 and Treasurers Report. The motion carried on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Reiss, Nagel and Seligmann.

NAYS: None

ABSENT: None

ATTORNEY’S REPORT: None

DEPARTMENT REPORTS:

Director - Diane Hilgers – noted staff have been working on getting online Zelle payments set up. Moira Palmer advised Windtrust Bank invited the district to be part of a pilot program that will begin on November 1st. This will mainly be used at the Sports Center for League team payments. Diane advised she will be emailing the board regarding the SLSF Gala and the upcoming IPRA conference in January. RFQ's went out for a construction manager for the Rose Park Project with the deadline being this Friday at 5pm. Staff will be reviewing submissions and will narrow down to interview possible candidates for hire by November.

Superintendent of Maintenance – Chris Paisley – said with the changing weather staff have been working on winterizing the parks for the season. The Twin Lakes tent has been taken down as well as the playground shade structures and drinking fountains winterized. Staff helped with the OCR, Harvest Hayride and Oktoberfest Special Events held at Twin Lakes recently. The parking lot capital project at the Sports Center is underway and the concrete contractor advised they plan to pour this week, dependent on the weather. By Friday of next week, we hope to have it completed for the next upcoming big tournament.

Superintendent of Recreation - Kelly Sisco – advised the Youth Obstacle Race went really well with over 120 participants taking part. She thanked the commissioners who volunteered their time at the event. The Hayride was this past weekend with over 400 participants registered over the two nights. Palatine Public Library assisted with storytelling. Upcoming events are Family Bingo Night, the Halloween Party on October 26th and Parents Night Out on October 28th. She assisted with the Schools Day out events and also took the seniors on a trip to Starved Rock recently. Staff continue to work on the Spring/Summer Brochure for 2023 and she is currently planning the staff Holiday party with a potential date scheduled for December 2nd.

Twin Lakes Facility Manager – Ashley Medley – updated the board the new Club House and range hours will be from 9am to 7pm. The Turkey shoot is almost full, with only one foursome available right now.

Sports Center General Manager – Nick Cinquegrani– noted most leagues restart this week while Monday Dek Hockey just finished and will take a two week break before restarting again. Elite Soccer rentals will be starting in November and have scheduled a lot of day classes this session. IRHL will be picking up some rental hours to keep their program going. The MIHA tournament is scheduled for the next weekend. Joe has replaced a lot of the metal bars on the benches as they wear out over time. Chris Paisley touched on the parking lot project and Moira Palmer had updated information on the Zelle payments. He tested a Zelle this morning with a payment to the new scpay email and hopes to get it up and running by November 1st. This will only be used for League payments right now.

UNFINISHED BUSINESS: None**NEW BUSINESS:**

- A. **Approval of the Audit for 2021-2022** – Commissioner Reiss made the motion seconded by commissioner Mazzocchi to approve the 2021-2022 Audit. The motion carried on a roll call vote as follows:
 AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Reiss, Nagel and Seligmann.
 NAYS: None
 ABSENT: None

COMMISSIONER COMMENTS – Commissioner McDonough asked if Director Hilgers had any feedback from the developer group that presented a possible partnership at Salt Creek Lane last month. She responded, after setting up a lawyer meeting and several emails to request more information and a proposal, she has yet to hear back from them. She also highlighted that we have a part-time staff member, Phyllis Newton that is celebrating her ten-year anniversary working for Salt Creek. Commissioner Reiss said his family had a great time at the Oktoberfest. Diane said she was happy our mascot Saltey the Bear got to make an appearance at the event.

EXECUTIVE SESSION: None

There being no further business, Commissioner Nagel moved, seconded by Commissioner McDonough to adjourn the regular meeting at 7:29pm. The motion carried unanimously on a voice vote.

VICTORIA WEST, SECRETARY

ILENE SELIGMANN, PRESIDENT



**MINUTES OF A SPECIAL WORKSHOP MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074
OCTOBER 11, 2022**

CALL TO ORDER: Commissioner Seligmann called the meeting to order at 6:00pm.

COMMISSIONERS PRESENT:

Ilene Seligmann - President
Paul Nagel - Vice President
Michael Reiss – Treasurer
Victoria West - Secretary

Patrick McDonough - Commissioner
Commissioner Joe Mazzocchi
Pat McGovern – Commissioner

COMMISSIONERS ABSENT – None

STAFF PRESENT:

Diane Hilgers – Director of Parks
Chris Paisley - Superintendent of Parks

Moira Palmer – Superintendent of Finance
Kelly Sisco – Superintendent of Recreation

GUESTS: Williams Architects – Frank Parisi and Andreas Symeonides – Presentation for Rose Park Improvements

Frank Parisi and Andreas Symeonides presented the new schematic design for the Rose Park Building project. Considering the recommendations by staff, the Village of Palatine, and the civil engineer they presented the refinements. This included a front turnaround drop off area designed for buses or vehicles. They also revised the patio area outside of the Preschool area and bus parking to allow for better traffic flow. They will be keeping the existing storage/garage area as is and will be accessible by a concrete path.

Frank has met with the Village of Palatine to discuss the logistics and license agreement for consolidating the properties. The floor plan changes only affected the storage layout with camp storage remaining in the outside garage area and only one multipurpose area dedicated to storage. They tried to keep the scale and materials proposed for the building appropriate for the area it is located, as well as fusing the recreation aspect into the design.

Andreas and Frank went into detail for the exterior and interior design explaining the process and suggested materials. Controlled access to the tot lot and exterior restrooms are included as requested by staff as well as including natural light into the preschool and multipurpose room. They will have to discuss the placement of mechanical units and trash enclosure. They did validate the cost of the building at \$5.1 million.

The next steps will be getting a construction manager on board who will validate the building design. Once that is in place, they will get into the finer design of the building. The neighborhood and user group community meetings will be held on October 25th and November 1st to answer any questions on how the project will impact the neighborhood. Director Hilgers advised she would like to discuss any questions and who would be attending the meeting at Rose Park and suggested the commissioners who reside in the neighborhood attend.

After discussion, Commissioner West made the motion seconded by commissioner Mazzocchi to consent to move forward with the next steps by Williams Architects for the Rose Park Improvement Project.

The motion carried on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Reiss, Nagel and Seligmann.

NAYS: None

ABSENT: None

Commissioner Nagel made the motion seconded by Commissioner McDonough to adjourn the workshop meeting at 6:43pm. The motion carried unanimously on a voice vote.

VICTORIA WEST, SECRETARY

ILENE SELIGMANN, PRESIDENT