



**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF  
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT  
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074  
JANUARY 10TH, 2023**

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**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Commissioner Seligmann called the meeting to order at 7:00pm. Pledge of Allegiance performed by Palatine Girl Scout Jr's Troop #45781.

**COMMISSIONERS PRESENT:**

Ilene Seligmann - President	Patrick McDonough – Commissioner
Paul Nagel - Vice President	Joe Mazzocchi - Commissioner
Michael Reiss – Treasurer	Pat McGovern – Commissioner (Remote)
Victoria West – Secretary	

**COMMISSIONERS ABSENT** – None

**STAFF PRESENT:**

Diane Hilgers – Director of Parks	Ashley Medley – Twin Lakes Facility Manager
Chris Paisley - Superintendent of Parks	Kelly Sisco – Superintendent of Recreation
Nick Cinquegrani – Sports Center GM (Remote)	Moira Palmer – Superintendent of Finance

**APPROVAL OF REGULAR AGENDA** – Commissioner Reiss motioned, seconded by Commissioner Nagel to approve the regular Agenda of January 10th, 2023, with the amendment to move New Business item A. – Approval of Lamp Incorporated Proposal & Resolution #23-01 after Introduction of Guests. The motion carried unanimously on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Nagel, Reiss and Seligmann

NAYS: None

ABSENT: None

**GUESTS:** Girl Scout Jr's Troop #45781, Tim Stoeckel – Resident and Commissioner candidate, Frank Parisi (Williams Architect), Ian Lamp and Tom McGrath (Lamp Construction)

**NEW BUSINESS:**

- A. **Approval of Lamp Incorporated Resolution #23-01** - Commissioner Nagel made the motion seconded by Commissioner Mazzocchi to approve Resolution #23-01, a Resolution Approving and Authorizing Execution of an Agreement between Salt Creek Rural Park District and Lamp Inc. for Improvement of Rose Park Administrative Offices. After a brief discussion the motion carried on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Nagel, Reiss and Seligmann

NAYS: None

ABSENT: None

**Approval of Lamp Incorporated Proposal** – Commissioner Nagel made the motion seconded by Commissioner West to approve the Proposal for Lamp Inc. to Provide Construction Manager Purposes for the Rose Park Administrative Offices Building Project in the amount of \$652,810.00. The motion carried on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Nagel, Reiss and Seligmann

NAYS: None

ABSENT: None

**APPROVAL OF CONSENT AGENDA** – Commissioner Nagel motioned, seconded by Commissioner McDonough to approve the Consent Agenda, Approval of Minutes of the Regular meeting of December 13<sup>th</sup>, 2023, Warrant #9 & Prepay #9 and Treasurers Report. The motion carried on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Nagel, Reiss and Seligmann

NAYS: None

ABSENT: None

**ATTORNEY'S REPORT:** None

**DEPARTMENT REPORTS:**

**Director - Diane Hilgers** – updated the board that at next months meeting we will be doing the transfer of funds. She also noted there will be 2 more workshop meetings starting at 6pm in February and March for the Rose Park Project and Budget. If any commissioners are interested in attending the SLSF fashion show fundraiser, please let her know.

**Superintendent of Parks** – Chris Paisley – noted he has not been able to open the lake for ice-skating or fishing due to the warm temperatures. Staff have been preparing for their annual projects, cleaning the Twin Lakes kitchen and refinishing the floors in the Multipurpose Room. There was a pipe burst at the Sports center in the Golf simulation room but luckily no equipment was damaged. The same week another pipe burst at the maintenance garage. Both repairs were taken care of immediately.

**Superintendent of Recreation** – Kelly Sisco – said staff are preparing for the Sweetheart Ball and are excited to go back to pre-COVID event planning, with a sit-down dinner. A new session of fitness just started up and they just finished winter camp. Other events taking place are School's Day Out. Parents Night Out and a new program National Hot Chocolate Day. The preschool teachers will be promoting our preschool at the Palatine and Arlington Heights libraries and preschool registration will begin February 20<sup>th</sup>. Trinity Dance will be renting our basement on Wednesday through February, and she also had Elite soccer reach out regarding rentals for Salt Creek Lane. Commissioner Mazzocchi asked if we will be having the triathlon this year. Kelly responded due to low enrollment we will be moving in a different direction to offer something else in its place.

**Twin Lakes Facility Manager** – Ashley Medley – advised the Noon Year's Eve celebration event went over really well with over 130 participants registered. They are now accepting reservations for summer rentals. They are planning for the upcoming Winterfest and another Paint night is scheduled next week. She met with Play Better Golf and RoccoVino's for contract renewal and season recap. Rent and concessions increases will be presented at the next board meeting. Commissioner McDonough asked for a year to date comparison for the rentals at next board meeting.

**Sports Center General Manager** – Nick Cinquegrani – noted Monday/Wednesday Dek hockey is heading to playoffs next week. Saturday/Sunday and Tuesday/Thursday are also heading to playoffs, and he is working on seeding and scheduling games before preparing for next sessions. They have 3 tournaments (Legends, College Roller Hockey and MIHA) scheduled over the coming weeks. Elite is entering into session two of their rentals and will be using up any leftover hours. St Viator's lacrosse will be renting hours in the afternoon up until March. He advised the rink did not close over the holiday break as they had rentals scheduled. Chris covered the burst pipe over New Year, and they are looking at installing a camera for player viewing.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- B. **Board Meeting Dates for 2023** - Commissioner Reiss made the motion seconded by Commissioner Nagel to approve the Board Meeting dates for 2023. The motion carried on a roll call vote.  
AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Nagel, Reiss and Seligmann  
NAYS: None  
ABSENT: None
  
- C. **Per Diem approval for IAPD Conference** – Commissioner Nagel made the motion seconded by Commissioner McDonough to approve the Per Diem for Commissioner McGovern and Commissioner West’s travel expenses to attend the 2023 IAPD conference. The motion carried on a roll call vote as follows:  
AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Nagel, Reiss and Seligmann  
NAYS: None  
ABSENT: None

**COMMISSIONER COMMENTS:** Commissioner Seligmann said the Christmas Party was fun and thanked everyone who helped plan the event.

**EXECUTIVE SESSION:** None

There being no further business, Commissioner Nagel moved, seconded by Commissioner Mazzocchi to adjourn the regular meeting at 7:32pm. The motion carried unanimously on a voice vote.

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VICTORIA WEST, SECRETARY

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ILENE SELIGMANN, PRESIDENT



**MINUTES OF A SPECIAL WORKSHOP MEETING OF THE BOARD OF PARK COMMISSIONERS OF  
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT  
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074  
JANUARY 2023**

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**CALL TO ORDER:** Commissioner Seligmann called the meeting to order at 6:00pm.

**COMMISSIONERS PRESENT:**

Ilene Seligmann - President  
Paul Nagel - Vice President  
Michael Reiss – Treasurer  
Victoria West - Secretary

Patrick McDonough - Commissioner  
Joe Mazzocchi - Commissioner  
Pat McGovern – Commissioner (Remote)

**COMMISSIONERS ABSENT** – None

**STAFF PRESENT:**

Diane Hilgers – Director of Parks  
Chris Paisley - Superintendent of Parks

Moira Palmer – Superintendent of Finance  
Kelly Sisco – Superintendent of Recreation

**GUESTS:** Frank Parisi (Williams Architect), Tom McGrath and Ian Lamp (Lamp Construction Managers) arrived at 6:23pm.

Director Hilgers presented to the board the latest rendering of the Rose Park Project. She advised the project had projected to go over budget by approximately one million dollars. After meeting with the engineers, architects, construction manager and staff, working with the concept, site plans, scope of project and applying value engineering, they scaled down on the office area square footage as well as other areas. The tot lot, fencing, and sidewalks have been stalled for a later capital project. Some of the bigger items like the parking lot, lighting and retention area will be reviewed for cost savings opportunity.

Commissioner Seligmann asked how much we reduced the price with the adjustments and do we anticipate shaving off more of the project? Director Hilgers responded the new renderings financial projection came in at \$5.9 million and there is a possibility we will do more, but feels staff did a really good job scaling down on the design. We have no idea what the rate will be when we sell the bonds and what the market will be for building supplies. In May we will be bidding for contractors and sub-contractors and then will have a more realistic number.

Commissioner West made a connection with management at the Arlington Racetrack regarding the auction of goods and the Park District was invited to stop by and take any office equipment and furniture we would like. This will save us a considerable amount furnishing our new building.

Frank Parisi, Tom McGrath and Ian Lamp joined the meeting. Tom advised that one of the big-ticket items to the site development was the 3 feet of topsoil that has to be removed before construction can begin. Frank added they have changed the construction of the building to cold form framing which will reduce costs as well as be more energy efficient in the long term. Staff had discussed postponing the project for a year and Frank cautioned we would need to avoid winter construction as this increases costs. He also went into more depth regarding the contingency and what that would entail for additional costs. The new rendering comes out to 7775 square feet. Diane reiterated staff are confident that financially we are able to manage \$5.5 million for this project. There would be one more estimate in a months' time that could be the next pause or stop point, if the board would want to re-evaluate the plans and costs again.

There being no further business, Commissioner Reiss made a motion seconded by Commissioner West to adjourn the workshop meeting at 6:54pm. The motion carried unanimously on a voice vote.

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VICTORIA WEST, SECRETARY

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ILENE SELIGMANN, PRESIDENT