



**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074
APRIL 11TH, 2023**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Commissioner Seligmann called the meeting to order at 7:00pm.

COMMISSIONERS PRESENT:

Ilene Seligmann – President
Paul Nagel - Vice President
Michael Reiss – Treasurer
Victoria West – Secretary

Patrick McDonough - Commissioner
Joe Mazzocchi - Commissioner
Pat McGovern - Commissioner

COMMISSIONERS ABSENT — None

STAFF PRESENT:

Diane Hilgers – Executive Director
Chris Paisley - Superintendent of Parks
Nick Cinquegrani – Sports Center GM

Ashley Medley – Twin Lakes Facility Manager (Remote)
Kelly Sisco – Superintendent of Recreation

PUBLIC HEARING – BUDGET AND APPROPRIATION ORDINANCE # 23-02

Commissioner Nagel made the motion seconded by Commissioner Reiss to open the Public Hearing to hear comments regarding Ordinance 23-02, an ordinance adopting the combined annual budget and appropriation for the Salt Creek Rural Park District for the fiscal year beginning May 1st, 2023, and ending April 30th, 2024. After noting there were no public present to comment, Commissioner Reiss made to motion seconded by Commissioner Nagel to close the Public Hearing on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Reiss, Nagel and Seligmann.

NAYS: None

ABSENT: None

APPROVAL OF REGULAR AGENDA – Commissioner Nagel motioned, seconded by Commissioner McGovern to approve the regular Agenda of April 11th, 2023, the motion carried unanimously on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Reiss, Nagel and Seligmann.

NAYS: None

ABSENT: None

GUESTS: Tim Stoeckel – Resident and Commissioner Elect

APPROVAL OF CONSENT AGENDA – Commissioner McDonough motioned, seconded by Commissioner West to approve the Consent Agenda, Approval of Minutes of the Regular, Workshop and Executive meetings of March 14th, 2023, Warrant #12 & Prepay #12 and Treasurers Report. The motion carried on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Reiss, Nagel and Seligmann.

NAYS: None

ABSENT: None

ATTORNEYS REPORT – Director Hilgers advised the attorney has been advising her regarding the meeting with the Village of Palatine and the residents well request. He will be available to join her at the Village meeting if needed.

DEPARTMENT REPORTS:

Executive Director - Diane Hilgers – congratulated Victoria West (2nd term); Michael Reiss (4th term) and Tim Stoeckel (1st term) as the newly elected commissioners. At the May board meeting they will take their oath of office. She is still waiting for Statements of Economic Interest to be turned in by May 1st. Todd will be updating a few IT items and will prepare a report before the next meeting. Staff will be doing second-round interviews for the new marketing position. In the effort to save money she has taken advantage of state grant opportunities for our new Rose Park project. She also attended a playground workshop in preparation for grant opportunities for the new tot lot and playground.

Superintendent of Parks – Chris Paisley – said staff opened the golf course but then had to deal with two floods in quick succession, the park was closed for one night due to flooding. Staff continue to work on their spring list of items in preparation for summer.

Superintendent of Recreation – Kelly Sisco – advised last week was busy week with all the Easter events. The Saturday Easter egg was lower than years past and they will look at advertising it again in the brochure next year. The Spring Trunk sale is coming up at the end of April at Twin Lakes and Color Run is in early May. Parents Night Out is this Friday, and the spring session of Fitness is starting next week. Summer Camp numbers are great with a few of the camps waitlisted. The last day of Preschool will be May 25th and noted our Arbor Day celebration will be April 28th and invited commissioners to join the tree planting at Twin Lakes. Staff continue to work on the Fall/Winter Brochure. Rentals for Salt Creek Lane have begun with Elite soccer, and she has been approached by Soccer City to rent Sundays as well.

Twin Lakes Facility Manager – Ashley Medley – said they are off to a steady start with the course and range both open. Leagues will start in a couple of weeks. Paint Night is next Friday. RoccoVino's concessions is anticipating opening later this week. She is coordinating training for summer staff. Commissioner Nagel asked how the hiring process was going and Ashley advised she is struggling to fill all positions as applications were trickling in.

Sports Center General Manager – Nick Cinquegrani – noted Saturday and Sunday leagues are heading into playoffs while the 40+ championship will be held this week; they will then redraft next week. Elite Soccer and St Viators Lacrosse added extra rental days due to the weather. IRHL and MBHL programs have both started. Chicago Portages Lacrosse have reached out to schedule rental and game dates. He received sponsorships from Illinois Bone and Joint as well as Hampton Inn and their banners and decals have been ordered.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. **Budget and Appropriation Ordinance #23-02** – Commissioner Nagel made the motion seconded by Commissioner Reiss to approve Ordinance #23-02, an ordinance adopting the combined annual budget and appropriation for the Salt Creek Rural Park District for the fiscal year beginning May 1st, 2023, and ending April 30th, 2024. The motion carried on a roll call vote as follows:
 AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Reiss, Nagel and Seligmann.
 NAYS: None
 ABSENT: None
- B. **Resident Hickman's Well Request** – Director Hilgers had previously circulated a summary to the board regarding the recent request letter from our adjacent neighbors at 626 S. Williams Ave, asking the Park District to pay for their projected costs of connecting to the city's waterline. She noted the Rose Park project has been held up for six weeks. The Park District has already spent over \$30,000 in engineering

and architectural fees to submit a new plan that addresses the neighbors' concerns of detention and contamination. The new plan exceeds the stormwater standards and has ensured that future water will be better than what is currently. The neighbor also requested we add additional landscape screening to the plan, the estimated costs are \$5,000. Three options were presented to the board for consideration.

Option 1 – The Park pays the full amount of the neighbor's request.

Option 2 – The Park District pays a portion of the neighbor's request.

Option 3 – The Park District pays nothing toward the well connection.

Commissioner Nagel made the motion to approve Option 1 of the proposed Hickman's well request, seconded by Commissioner West. The Board questioned why the resident did not previously come forward with his request to the Board. The resident had first presented their concerns at the Village of Palatine's Plan Commission meeting in February instead. After deliberation Commissioner Reiss amended the motion seconded by Commissioner Mazzocchi to proceed with option 2 with an amount not to exceed \$6,000, the property must be adjacent to the Rose Park Project and instructed our attorney draft an agreement. The motion carried on a roll call vote as follows:

AYES: Commissioners McGovern, Mazzocchi, McDonough, West, Reiss, Nagel and Seligmann.

NAYS: Commissioner Seligmann abstained.

ABSENT: None

- C. **Decennial Committee** – Director Hilgers advised as passed by the Local Government Efficiency Act, Government agencies will need to appoint a Decennial committee consisting of at least 2 residents, staff and the full Board, to study and report on local government efficiency. She will report back at the May meeting with an update.

COMMISSIONER COMMENTS: Commissioner McDonough asked if there is any update on the Salt Creek Lane Project. Director Hilgers noted the project has been put on hold and she is still in contact with the Village of Arlington Heights regarding our impact money which will be put to better use if we direct that towards our Rose Park Project.

EXECUTIVE SESSION: None

There being no further business, Commissioner McDonough, seconded by Commissioner Nagel to adjourn the regular meeting at 8:51pm. The motion was carried unanimously on a voice vote.

VICTORIA WEST, SECRETARY

ILENE SELIGMANN, PRESIDENT



**MINUTES OF A SPECIAL WORKSHOP MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074
APRIL 11, 2023**

CALL TO ORDER: Commissioner Seligmann called the meeting to order at 6:00pm.

COMMISSIONERS PRESENT:

Ilene Seligmann - President
Paul Nagel - Vice President
Michael Reiss – Treasurer
Victoria West - Secretary

Patrick McDonough – Commissioner (Arrived at 6:05pm)
Joe Mazzocchi - Commissioner
Pat McGovern – Commissioner

COMMISSIONERS ABSENT – None

STAFF PRESENT:

Diane Hilgers – Executive Director
Chris Paisley - Superintendent of Parks

Moira Palmer – Superintendent of Finance
Kelly Sisco – Superintendent of Recreation

GUESTS: None

Rose Park Project Update

Director Hilgers shared with the commissioners the updated rendering of the Rose Park Project. She reviewed each room and noted recommendations and answered questions from the board. With regards to Trinity Dance using the multipurpose room, staff visited Elk Grove Park District to look at their floor options. She advised we will probably select a moderately sprung floor and Trinity will roll out their Marley floor on dance days. Williams Architect’s will include a focal point in the lobby for a “history wall” where we can display memorabilia. The office suites will be blocked off from the reception/lobby area and the data area will now be included in the mechanical room. Most of the office furniture will be repurposed from Arlington Racetrack. In the upcoming meetings with Williams Architects will focus on doors, hardware, and smaller decorative details. The commissioners suggested minor changes to the Board Room layout with regards to the cabinetry and TV display location. ADA compliance has been taken into consideration for all details of the new building.

Director Hilgers gave an update regarding the Village of Palatine waiving the permit fees. The permit request will resume at the Village of Palatine’s meeting on Monday April 17th.

There being no further business, Commissioner McDonough made a motion seconded by Commissioner West to adjourn the workshop meeting at 6:37pm. The motion carried unanimously on a voice vote.

VICTORIA WEST, SECRETARY

ILENE SELIGMANN, PRESIDENT