



**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF  
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT  
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074  
MAY 9TH, 2023**

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**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Commissioner Seligmann called the meeting to order at 7:00pm.

**COMMISSIONERS PRESENT:**

Ilene Seligmann – President  
Paul Nagel - Vice President  
Michael Reiss – Treasurer

Victoria West – Secretary  
Patrick McDonough - Commissioner  
Pat McGovern - Commissioner

**COMMISSIONERS ABSENT** — Joe Mazzocchi - Commissioner

**STAFF PRESENT:**

Diane Hilgers – Executive Director  
Chris Paisley - Superintendent of Parks  
Nick Cinquegrani – Sports Center GM

Ashley Medley – Twin Lakes Facility Manager (Remote)  
Kelly Sisco – Superintendent of Recreation

**GUESTS:** Jen and Bart Hickman – Resident - 626 S. Williams Ave  
Pat Mitchell – Resident – Resident - 525 S. Williams Ave  
Tim Stoeckel – Resident and Commissioner Elect

**APPROVAL OF REGULAR AGENDA** – Commissioner McGovern motioned, seconded by Commissioner West to approve the regular Agenda of May 9<sup>th</sup>, 2023, the motion carried unanimously on a roll call vote as follows:

AYES: Commissioners McGovern, McDonough, West, Reiss, Nagel and Seligmann.

NAYS: None

ABSENT: Commissioner Mazzocchi

**GUEST COMMENTS:** **Jen and Bart Hickman** thanked the board for having them. Last month they submitted a proposal, requesting the Park District to offset the costs for their residence to get connected to the village main water source. Their concern with the runoff from the new parking lot contaminating their well prompted their request. The total bid cost of the connection would be \$11,800.00. This bid does not include any landscaping costs or capping of the existing well. They had reviewed the storm water memo sent to them and still have concerns regarding contamination. They asked the Park District to reconsider their request to get them hooked to city water.

**Pat Mitchell** made comments regarding Hickman’s requests, and questioned if they had a study performed to confirm their concerns and disagreed with taxpayer’s money being used for this purpose and thought their request was inappropriate.

After some discussion, commissioner Seligmann halted the guest’s comments at this point and said the Board would take both residents’ comments into consideration.

**APPROVAL OF CONSENT AGENDA** – Commissioner McDonough motioned, seconded by Commissioner West to approve the Consent Agenda, Approval of Minutes of the Regular, Workshop and Executive meetings of March 14<sup>th</sup>, 2023, Warrant #12 & Prepay #12 and Treasurers Report. The motion carried on a roll call vote as follows:

AYES: Commissioners McGovern, McDonough, West, Reiss, Nagel and Seligmann.

NAYS: None

ABSENT: Commissioner Mazzocchi

**ATTORNEYS REPORT** - None

**DEPARTMENT REPORTS:**

**Executive Director - Diane Hilgers** – noted the fiscal year has ended, and Moira Palmer has been updating numbers and will begin working with the auditors in June. The Village of Palatine approved the vacation and lot consolidation and currently are in the process of getting the engineers focused on the next round of approvals with MWRD. They hope to keep the project on track for an August start. Kelly Smith, the new marketing outreach manager started this week. There are some new connections she will be focusing on, namely Touchdown Arlington coalition and will be attending Palatine’s Chamber meetings. She also announced Arlington Village has approved the use of a portion of our Salt Creek Lane impact money, in the amount of \$620 000.00, to be used towards our Rose Park Project. Todd has been busy behind the scenes working on IT upgrades.

**Superintendent of Parks – Chris Paisley** – said the deck at Twin Lakes has finally been stained and approximately 19 rotting boards have been replaced. The patio furniture and deck are set up for summer. The tent top is up, and new tent sides will be installed this year. The maintenance shop will get a new fire panel and two main air conditioning units at the Sports Center will need to be replaced and will be discussed under old business.

**Superintendent of Recreation – Kelly Sisco** – advised last week was the Spring Trunk Sale and this week is the Color Run with over 47 participants registered. Preschool celebrated Arbor Day at Twin Lakes and thanked all the Commissioners and staff who attended. Preschool will be finishing at the end of the month and will be ending with a celebration and picnic at Rose Park. She will continue promoting our Pizza Pursuit 5K race. Camp begins on June 5<sup>th</sup> and will run for 9 weeks. She noted there will be some new programs coming up in the fall.

**Twin Lakes Facility Manager – Ashley Medley** – informed the board that everything at Twin Lakes is open. After memorial day the boats will be open during the week and weekend, while RoccoVinos’ concessions will open from 10am-9pm. Golf classes are going well, and Paint Night will run this Friday. The first patio entertainment of the summer is scheduled June 9<sup>th</sup>.

**Sports Center General Manager – Nick Cinquegrani** – advised the Saturday/Sunday league just finished and had their championship over the weekend, they will restart in June. Tuesday/Thursday league are currently in playoff’s and will start again at the end of May. The Friday 40+ league was redrafted with the help from the 40+ committee and their new jerseys have been ordered. As for rentals, Marsblade an offset from IRHL, is renting this week and IRHL are renting Friday and Saturday’s. NBHL are still renting through August for playoffs. He is finalizing Chicago Portages and Fox Lacrosse rentals. They are considering a “parking lot party” and adding bleachers to help with their seating. Live Barn (live streaming services) will be installed on May 16<sup>th</sup>. Commissioner McDonough asked if the closing of Mt Prospect rink had affected our rink at all. Nick responded we have no ability to host the big tournaments. Large tournaments need multiple rinks to be able to run.

**UNFINISHED BUSINESS:**

- A. Resident Hickman’s Well Request** - The Hickman’s declined by letter the Park Districts original offer in May, to reimburse a portion of their costs not to exceed \$6,000 to connect them to city water. Their new letter requested a reimbursement of \$10,000 even though the standards and specifications by a storm water specialist confirm our plans exceeded all requirements. After discussion, Commissioner Nagel made the motion seconded by Commissioner Reiss to extend the Board’s offer till the end of May. After further discussion Commissioner McDonough amended the first motion seconded by Commissioner Seligmann to request a formal acceptance or rejection of the original offer, by May 17th. The motion carried on a roll call vote as follows:
- AYES: Commissioners McDonough, Reiss, Nagel and Seligmann.
- NAYS: Commissioner McGovern
- ABSTAINED: Commissioner West
- ABSENT: Commissioner Mazzocchi

- B. **HVAC Unit Summary for SCSC** – Two ground mounted heating and cooling units are scheduled to be replaced this year. Staff obtained a proposal through Sourcewell and the winner for the HVAC services was Siemens Industry. Staff are asking the board to approve the proposal in the amount of \$149,112.00 with a 7% contingency not to exceed a total of \$159,550.00 for the replacement of two, 20-ton ground mounted RTU's at the Sports Center. Commissioner McDonough made the motion seconded by Commissioner West to approve the proposal from Siemens Industry not to exceed \$159,550.00. The motion carried on a roll call vote as follows:  
 AYES: Commissioners McGovern, McDonough, West, Reiss, Nagel and Seligmann.  
 NAYS: None  
 ABSENT: Commissioner Mazzocchi

**NEW BUSINESS:**

- A. **Directors Spending Limit for Rose Park Project** – Director Hilgers highlighted the need for an increased limit for immediate expenses for the Rose Park Project. The limit would be capped at \$50,000 and would only be for Rose Park Project expenses. Commissioner McDonough made the motion seconded by Commissioner Nagel to approve the Directors spending limit not to exceed \$50,000. The motion carried on a roll call vote as follows:  
 AYES: Commissioners McGovern, McDonough, West, Reiss, Nagel and Seligmann.  
 NAYS: None  
 ABSENT: Commissioner Mazzocchi
- B. **Pat McDonough – Acknowledgement of Service** – Commissioner Seligmann thanked Commissioner McDonough for his 8-year service and commitment to the Park District. Director Hilgers presented him with a gift from the staff and commissioners. Commissioner McDonough vacated his seat.
- C. **Oath of Office – Victoria West, Michael Reiss and Tim Stoeckel** – The 2023 elected commissioners: Victoria West (2<sup>nd</sup> term), Michael Reiss (4<sup>th</sup> term) and Tim Stoeckel (1<sup>st</sup> term) read out loud and signed their Oath of Office. Commissioner Stoeckel took his seat at the board table.
- D. **Nomination of Officers** – Commissioner Reiss made the motion seconded by Commissioner Seligmann to nomination the following new officers:  
     President – Paul Nagel  
     Vice President – Victoria West  
     Treasurer – Michael Reiss  
     Secretary – Pat McGovern  
 The motion carried on a roll call vote as follows:  
 AYES: Commissioners McGovern, McDonough, West, Reiss, Nagel and Seligmann.  
 NAYS: None  
 ABSENT: Commissioner Mazzocchi
- E. **Decennial Committee – Appointment of Residents & Resolution #23-02** – The Park District is required to form a Committee on Local Government Efficiency pursuant to Act 50ILCS70/1. At least two residents and the appointed members of the Board of Commissioners will serve on the committee. Commissioner Nagel made the motion seconded by Commissioner Stoeckel to appoint Residents Wally Kleinfeldt and Kathy Kotrba as members of the Decennial Committee. The motion carried on a roll call vote as follows:  
 AYES: Commissioners McGovern, McDonough, West, Reiss, Nagel and Seligmann.  
 NAYS: None  
 ABSENT: Commissioner Mazzocchi

**Decennial Committee cont.**

Commissioner Reiss made the motion seconded by Commissioner Seligmann to approve Resolution #23-02 a resolution forming a committee on local government efficiency. The motion carried on a roll call vote as follows:

AYES: Commissioners McGovern, McDonough, West, Reiss, Nagel and Seligmann.

NAYS: None

ABSENT: Commissioner Mazzocchi

**COMMISSIONER COMMENTS:** Commissioner Reiss asked for staff opinion on house bills 2936 and 1354 that have not yet been approved by the rule committee, for the next meeting. Commissioner Nagel asked about the status on the Irish dance flooring. Director Hilgers said we compromised on a floor that was cushioned and the dancers would roll out their own top floor for lessons. Mirrors would also be considered in the design for the Rose Park multi-purpose room. They are waiting for the 3D concepts to be presented in June.

**EXECUTIVE SESSION:** None

There being no further business, Commissioner Reiss, seconded by Commissioner Stoeckel to adjourn the regular meeting at 8:26pm. The motion was carried unanimously on a voice vote.

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VICTORIA WEST, SECRETARY

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ILENE SELIGMANN, PRESIDENT