



**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE SALT CREEK RURAL PARK DISTRICT HELD IN THE ADMINISTRATION BUILDING AT
ROSE PARK 530 SOUTH WILLIAMS AVENUE, PALATINE, ILLINOIS 60074
SEPTEMBER 10TH, 2024**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Commissioner Nagel called the meeting to order at 7:00pm.

COMMISSIONERS PRESENT:

Paul Nagel – President

Victoria West – Vice President

Michael Reiss – Treasurer

Pat McGovern – Secretary

Joe Mazzocchi – Commissioner

Tim Stoeckel – Commissioner

COMMISSIONERS ABSENT —Ilene Seligmann – Commissioner

STAFF PRESENT:

Diane Hilgers – Executive Director

Chris Paisley – Director of Parks & Planning

Ashley Medley – Twin Lakes Facility Manager

Alessandro Moraca – SCSC General Manager

Jody Dodson – Superintendent of Recreation

Moira Palmer – Superintendent of Finance

APPROVAL OF REGULAR AGENDA – Commissioner Reiss made the motion seconded by Commissioner West to approve the regular Agenda of September 10th, 2024; the motion carried unanimously on an all-in favor vote as follows:

AYES: Commissioners Stoeckel, Mazzocchi, McGovern, Reiss, West and Nagel.

NAYS: None

ABSENT: Commissioner Seligmann

INTRODUCTION OF GUESTS/PRESENTATIONS

- A. **Year End Audit 2023-2024 Report – Auditor Jeff Rollefson** – Jeff began by thanking staff, for all their help during the summer audit. After presenting a financial highlight of each fund, capital balance and bonded debit, Jeff said the opinion of the financial statement, presented fairly in all materials and aspects of the financial position of the Park District.
- B. **Foxpoint Presentation – Representative Jim Rieger, Jim Neuman and Dennis L.** – Jim Rieger advised Foxpoint manages billboards nationwide. They follow the guidelines of the Outdoor Association of Advertising and screen content for their billboards. They work with a lot of cities and communities directly as well as public partnerships and emergency messaging. The billboards bring revenue into the community and help support small local businesses. They are proposing installing a billboard on Twin Lakes property that would service Route 53. He gave an overview of what the billboard design would look like. They would handle all the expenses, maintenance, IDOT and permits. They also have a creative department that could assist with ad content. They offer a monthly lease or percentage reimbursement. The board thanked them for their presentation.

APPROVAL OF CONSENT AGENDA – Commissioner Reiss motioned, seconded by Commissioner West to approve the Consent Agenda, Approval of Minutes of the Regular meeting of August 13th, 2024, Warrant #5 & Prepay #5, Treasurers Report, Certificate of Payment Draw #11. The motion carried on a roll call vote as follows:

AYES: Commissioners Stoeckel, Mazzocchi, McGovern, Reiss, West and Nagel.

NAYS: None

ABSENT: Commissioner Seligmann

ATTORNEY'S REPORT – None

DEPARTMENT REPORTS:

Executive Director - Diane Hilgers – said Todd Thorson gave staff AI training utilizing the Copilot app to keep us up to speed. The board is aware that Vince Loverher left the Rec. department recently, and noted she decided not to replace him right now but instead will utilize Kelly Smith to come on full time to assist with programs.

Director of Parks and Planning – Chris Paisley – said as we head into early fall all the Tee boxes and golf greens have been aerified and top dressed. There has been an early leaf drop from the cotton woods, so staff have begun daily clean up. All the fall flowers will be planted by the end of the week. He highlighted photos in correspondence, Moira’s referral program “Refer a Friend” helped with recruiting staff this season. Each Staff member received a \$50 gift card for their referral. An update on capitals, the new dump truck is nearing completion and will be delivered soon. Protective fencing will be installed around the HVAC units at the Sports Center later this month.

Superintendent of Recreation – Jody Dodson – noted the Obstacle Course is this weekend, at present we are at 50 participants with continuing enrollments daily. They are gearing up for all the holiday programs; Hayrides, Puzzle Palooza, Halloween Party and Craft Fair. Preschool started last week, with enrichment and lunch bunch starting a week later. Drop in Volleyball and Basketball begins this week, and the first senior trip of fall is to Lake Geneva. She is receiving lots of inquires for the Multi-purpose room and Trinity Dance will be renting every Wednesday and Thursday evening. They are bringing their own roll out floor mats and Director Hilgers added Trinity has a payment plan to reimburse us for the installation of the special flooring. The September Fall newsletter when out with a 40% open rate. **Marketing** - Jody will assist Kelly with her first event, Puzzle Palooza. Main Event from Hoffman Estates will be sponsoring the Halloween Party and will be at the event as well. Kelly is also working on securing raffle prizes for Octoberfest.

Twin Lakes Facility Manager – Ashley Medley – highlighted they are adjusting their opening and closing times and permanent staff will now be covering the pro shop. Cindy is preparing for Oktoberfest on October 6th. Golf has been steady and noted the high schoolers out this month on the course as well as the Fall League in session.

Sports Center General Manager – Alessandro Moraca – advised after the holiday breaks, leagues are getting back to normal. The Saturday Leagues have merged with Sunday leagues with 14 game spots available and are all staffed and scheduled. Chicago Portages and Elite are reaching out for winter rentals spots. Upcoming tournaments are MIHA in October, Chicago Elite and Grif Turkey Cup in November.

UNFINISHED BUSINESS:

- A. Agreement with the Lions Club of Arlington Heights** – Director Hilgers presented the board with the updated agreement. The amendment was to have a 10-year agreement, with the exception if it does not work out, they will be prorated for the purchase of the fishing pier. Also discussed was maintenance of the pond, fish stocking, volunteer involvement and landscaping. After a brief discussion, Commissioner West made the motion seconded by Commissioner Stockel to direct Director Hilgers to sign the agreement document between Salt Creek Park District and Lions Club of Arlington Heights. The motion carried on a roll call vote as follows:

AYES: Commissioners Stoeckel, Mazzocchi, McGovern, Reiss, West and Nagel.

NAYS: None

ABSENT: Commissioner Seligmann

- B. Errant Golf Ball Follow-up** – Chris Paisley gave an update on the errant golf ball solution. He has installed signage stating no drivers are to be used on hole 5 and to report any damage. He also reached out to Golf Creations to discuss the issue. They advised if we changed the location of the hole architects would need

need to be involved and would need permits and bids. He is going to get Golf Creations to walk the course to give a cost analysis of the project. The net solution has been discussed and cost obtained. There is also the option to combine the Tee's. He showed a shot tracer video to demonstrate the option of implementing a camera to capture any errant shots, with a time stamp to give possibility of tracking damage. The cost of the camera would be around \$3000. There was recent damage to a unit twice in once week, and Chris will be following up to get further information. The Board reiterated that we want to be good neighbors and appreciate all the efforts to find a solution.

NEW BUSINESS:

- A. **IDOT Culvert Replacement Project** – Director Hilgers said IDOT will be replacing the culvert under the road near Palatine Road and Winston Drive. They requested concurrence to sign off that no adverse effects will occur to publicly owned lands maintained by Salt Creek Park District, as a result of the culvert replacement. Commissioner Stoeckel made the motion seconded by Commissioner McGovern to give Director Hilgers approval to sign the document. The motion carried on a roll call vote as follows:
AYES: Commissioners Stoeckel, Mazzocchi, McGovern, Reiss, West and Nagel.
NAYS: None
ABSENT: Commissioner Seligmann

- B. **Foxpoint Billboard Discussion** – The Board discussed further the impact of the billboard and the benefits and concerns. We would like work with the Chamber and the community to make it beneficial for everyone. We would receive 1/8th of the advertised slot time. The long-term contract would be a concern to be addressed with our attorney.

COMMISSIONER COMMENTS: Commissioner Reiss said the Grand Opening had a good turnout.

EXECUTIVE SESSION: None

There being no further business, Commissioner Stoeckel made the motion, seconded by Commissioner Mazzocchi, to adjourn the regular meeting at 8:26pm. The motion was carried unanimously on a voice vote.

PAT MCGOVERN, SECRETARY

PAUL NAGEL, PRESIDENT